



Policy # GG-005
Policy Title: Municipal Division Boundary

Policy Objective:

To provide a means to review and manage Division Boundaries in the Rural Municipality of Rosedale No. 283, ensuring a fair and equitable representation for each division.

Authority:

Council Resolution #: 235/22

Date Approved: August 8th, 2022

POLICY

This policy sets out the manner in which council will review the divisions of the Rural Municipality of Rosedale No. 283 for the purpose of providing that each division of the municipality has, as nearly as is reasonably practicable, the same population or number of voters.

1. REVIEW COMMITTEE

- a. Council shall appoint, by resolution, a Division Boundary Review Committee to review Division Boundaries. The council committee that will undertake the review will be made up of a minimum of 3 appointed members. A committee member can be an employee of the municipality, a member of council, or a ratepayer of the municipality.
- b. If a review of the division boundaries is set forth in order to better represent the interests of the ratepayers, the committee shall submit a written report to council of the finding.
- c. Each member will be paid an hourly indemnity and mileage per kilometer. Rate will be determined by resolution of council at the time when the committee is appointed.

2. TRIGGER EVENTS

- a. In the event of the following circumstances, a review of the division boundaries shall occur:
 - i. an order by the Minister;
 - ii. when directed by resolution of Council;
 - iii. when the municipality's population doubles, based on Statistics Canada Census of Population, within a period of 8 years;
 - iv. municipal boundary changes or restructuring – e.g., merger or amalgamation;
 - v. establishment of an organized hamlet or special services area;
 - vi. large development projects; or
 - vii. any other additional factor that may cause a large variance in population.

3. CONSIDERATIONS

- a. Factors that may be considered in determining an acceptable variance of voters or population in the division boundaries, are:
 - i. number of properties;
 - ii. geographical boundaries and physical features;
 - iii. rates of growth;
 - iv. accessibility of region; and
 - v. any industrial developments, commercial developments or special service areas.
- b. A variance up to 15% in the number of voters or population per division will be considered acceptable.

4. REPORTING

- a. The review shall be completed within 180 days of the request made to the committee. The report, which will include recommendations, will be presented to council at a regular meeting.
- b. The report will be open for public inspection in the municipal office.
- c. Council shall set a date for public hearing to be advertised in a paper circulating in the municipality as well as posted in the municipal office and any other means deemed necessary by council, giving at least 14 days clear notice for the hearing.
- d. Once public hearing is complete, a decision will be made regarding the application to the Ministry to alter division boundaries.

5. DISCLOSURE

- a. If required, council shall apply to the Minister to alter division boundaries in accordance with Section 49 of *The Municipalities Act*.
- b. The Ministers order will take effect:
 - i. upon its passing, if the application is made 180 days or more prior to a general election, with respect to that general election and all subsequent general elections and by-elections held in the municipality; or
 - ii. at the second general elections after the report is filed, if the application is made less than 180 days before a general election, and all subsequent general elections and by-elections held in the municipality.

6. REVIEW

- a. This policy will be reviewed every 4 years or at the discretion of Council.




Administrator


Reeve