



Policy # GG-004
Policy Title: Municipal Pasture

Policy Objective:

To provide a means to manage the pasture in a fair and sustainable fashion and to define the rules, regulations, and guidelines for the patrons and Pasture Manager.

Authority:

Council Resolution #: 286/20

Council Resolution #: 344/20

Council Resolution #: 329/21

Date Approved: October 13th, 2020

Date Amended: December 8th, 2020

Date Amended: December 14th, 2021

MUNICIPAL PASTURE LOCATION

Section 04-28-03 W3

Section 07-28-03 W3

Section 08-28-03 W3

Section 09-28-03 W3

Total Area: 2,557.48 acres

POLICY:

The Municipal Pasture operation is a cost recovery practice to allow for cattle producers to utilize the Municipal Pasture at an affordable rate and sustainable manner. Due to an increased demand for reasonably priced grazing for cattle producers, it is necessary to develop a system to conduct a needs assessment when deciding which producers should take priority in utilizing the Municipal Pasture. The R.M. of Rosedale No. 283 will use a priority rating system as a basis to evaluate the allocation.

ALLOCATION CONDITIONS:

To keep the operating cost low the Municipality does not hire employees to operate and maintain the pasture. The following conditions must be followed by every patron. Failure to do so may result in disqualification and the patron may not be allocated cattle in the future.

- 1- Patrons are required to supply one mature Black Angus or Red Angus bull.
- 2- Patrons are required to assist in the maintenance and supervision of the cattle and pasture as directed by the Pasture Manager. If patrons are unable to assist, it is the responsibility of the patron to find a suitable replacement.

ALLOCATION PROCEDURE:

Allotment will be done according to animal units and determined on an annual basis. A unit is defined as a cow/calf pair. All cattle producers will be required to submit an application for grazing by January 31st annually. The administrator will advertise by December for the following year’s allocation. The attached Form #MP001 will be used as the Application Form. The following criteria will be used to determine the priority ranking:

- Resident and/or ratepayer of the R.M. of Rosedale No. 283;
- actively engaged in managing and operating a farm;
- years as a patron in the Municipal Pasture and year as cattle producer;
- ownership of cattle;
- appointed Pasture Manager the year prior; and
- if patron participated in cattle entry/exit days and the maintenance & supervision time.

Before beginning the allocation distribution, the total amount of animal units will be determined for the season. Council will take the previous year’s Pasture Manager’s advice, weather information, and environmental matters into consideration.

A point system will be used. The patron who scores the most points will have his/her request of animal units considered first. The patrons with the next highest scores will be considered until all the units are allocated. Patrons will be notified of the allocation by February 28th, annually.

The following priority chart will be completed by Council using the information provided by applicants and from the report provided from the previous year’s Pasture Manager. In the event of a tie, the allocation will be left to the discretion of Council.

PRIORITY RATING CHART		POINTS	
		YES	NO
Resident of the R.M. of Rosedale No. 283		5	-5
Ratepayer of R.M. of Rosedale No. 283		5	-5
Actively Engaged in Managing and Operating a Farm		5	-5
Owns the Cattle to be Pastured		5	-5
Years as a Patron in the Municipal Pasture:	1 to 2 years	2	
	3 to 4 years	4	
	4 to 6 years	6	
	7 to 9 years	8	
	10 years & over	10	
Years as Cattle Producer	0 to 3	5	
	4 to 9	4	
	10 to 14	3	
	15 & over	2	
Was Appointed Pasture Manager the Previous Year		5	0
Patron Participated in Cattle Entry Day		3	0
Patron Participated in Cattle Exit Day		3	0
Patron Participated in Fencing Days(s)		5	0
Patron Participated to the Maintenance & Supervision Week		5	0

OTHER CONDITIONS:

Sometimes, a new dugout, new corral panels, or other kinds of infrastructure are needed for the health and safety of the cattle. Upon approval of council, the cost may be charged to the municipality and charged back to the patrons over a five-year term.

PASTURE MANAGER:

Following the allocation, the Council will appoint a Pasture Manager from the list of patrons allotted for the season. The appointed pasture manager will have the following responsibilities.

- 1- Organize the cattle's entry and exit of pasture
- 2- Make the maintenance schedule for all the patrons
- 3- In charge of purchasing supplement supplies (salt block, Flaxlic, etc.)
- 4- Advise council if a new dugout, corral panels, or other infrastructure is needed.
- 5- At the end of the year, give a report to council outlining the expense occurred, the date of entry and exit, recommendation on the cattle number that should be allotted in the pasture the following year, the patrons compliances with the pasture requirements, and all other pertinent information.

Council will set the indemnity rate at the same time as the Pasture Manager appointment.

INVOICING PROCEDURE:

Utilizing the report from the pasture manager, the administrator will calculate the years' expense which includes the following fees and is presented to council for review:

- Pasture Lease Fee
- Pasture Manager Indemnity
- Supplies Expense
- Infrastructure Fee (dugout, corral, etc.)
- Administration Fee

The sum total of the expenses will therefore be divided by the total number of head allotted that season and each patron will be invoiced accordingly.



A handwritten signature in blue ink, appearing to be "D. H. H.", written over a horizontal line.

Administrator

A handwritten signature in black ink, appearing to be "Nick H...", written over a horizontal line.

Reeve

RURAL MUNICIPALITY OF ROSEDALE NO. 283
Municipal Pasture Application Form for 20__ Season

FORM #MP001

To be Submitted by January 31st, 20__

Applicant Information

Please answer all questions in full. The individual completing the application is considered the primary patron. Incomplete applications will be rejected.

Full Name: _____

Address: _____ Province _____ Postal Code: _____

Phone No.: _____ E-mail Address: _____

Eligibility Information: (Check all applicable)	YES	NO
Resident of the R.M. of Rosedale No. 283		
Ratepayer of R.M. of Rosedale No. 283		
Actively Engaged in Managing and Operating a Farm		
Owns the Cattle to be Pastured		
Years as Patron in Municipal Pasture:		
0 to 2 years		
3 to 4 years		
4 to 6 years		
7 to 9 years		
10 years & over		
Years as Cattle Producer:		
0 to 3 years		
4 to 9 years		
10 to 14 years		
15 years & over		

Cattle Information:

Allotment will be done according to animal units. A unit is defined as a cow/calf pair. A deposit of **\$40.00 per unit** is required with the application. Payable to: R.M. of Rosedale No. 283.

Number of units applying for: _____

Deposit Included: \$ _____

Once accepted into the Municipal Pasture, the deposit is **non-refundable**.

Applicant's Initial: _____

Conditions of Allotment

- 1- Patrons are required to supply one mature Black Angus or Red Angus bull.
- 2- Patrons are required to assist in the maintenance and supervision of the cattle and pasture as directed by the Pasture Manager. The Pasture Manager will supply each patron with the Maintenance and Supervision Schedule. If patrons are unable to assist, it is the responsibility of the patron to find a suitable replacement.
- 3- Final cost per animal unit will be determined based on total expenses incurred for the year (lease, mineral block, fencing, etc.). An invoice will be sent after the cattle have exited the Municipal Pasture.
- 4- Balance of fees will be due prior to December 31st, 20__.

For more information see the R.M. of Rosedale No. 283 Pasture Policy #GG-004

The above information is supplied for the purpose of obtaining an allotment and I hereby certify it to be true. I have read and understood the conditions of allotment.

Signature of Applicant

Date

Office Use Only

Date Application Received _____

Deposit Included with Application: Yes No

Number of cow/calf pairs allotted _____