

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF ROSEDALE NO. 283
HELD IN THE COUNCIL CHAMBERS LOCATED AT THE MUNICIPAL OFFICE
PT NW 36-30-04 W3, R.M. OF ROSEDALE NO. 283, SASKATCHEWAN
TUESDAY, JANUARY 14TH, 2025**

COUNCIL PRESENT:

| | |
|--------------|--|
| Reeve: | Nick Patkau |
| Councillors: | Division 1 Allan Kerpan |
| | Division 2 Murray Phillips (absent) |
| | Division 3 Lucas Ringdal |
| | Division 4 Martin Zdunich |
| | Division 5 Jeff Harder (absent) |
| | Division 6 Harold Dyck (left at 2:30 p.m.) |

ADMINISTRATION:

Administrator Danielle Haché

CALL TO ORDER:

A quorum present, Reeve Patkau called the meeting to order at 9:01 a.m.

CONFLICT OF INTEREST:

Councillor Ringdal declared a conflict of interest for item 10. c).

ADOPTION OF AGENDA:

1/25 Kerpan: That we adopt the agenda as attached hereto forming a record of this meeting with the following addition:

- 7. l) Irrigation Meeting Update
- 7. m) 2025 Hanley Transfer Station Update
- 11. m) Lease of Undeveloped Road Allowance East of Section 30-30-03 W3
- 11. n) Raw Water Meter Reading

Carried.

2025 FIDELITY BOND INSURANCE:

2/25 Ringdal: That we approve the 2025 Fidelity Bond Insurance for the coverage of \$200,000.00, with included Registered Mail coverage of \$50,000.00 and Money & Securities coverage of \$2,500.00, as presented.

Carried.

COUNCIL MEETING MINUTES:

3/25 Zdunich: That the minutes of the last regular meeting of council held Tuesday, December 10th, 2024 be approved as presented.

Carried.

Councillor Dyck left the room at 9:18 a.m. He returned to the room at 9:19 a.m.

COMMUNICATIONS:

4/25 Patkau: That we acknowledge the following list of correspondence as presented and further receive and file:

- a) SARM's Dec 5th, 2024 to Jan 9th, 2025- Policy Bulletins, Correspondence & December Rural Sheaf
- b) Government of Saskatchewan - Building & Technical Standards Key Updates
- c) MHI - Summary of Business Written
- d) Plant Health Network - Winter 2024 Newsletter
- e) RMAA Review - Winter 2024
- f) SaskWater - 2025-2027 Non-potable Rate Adjustment
- g) WCB - Experience Rate Statement
- h) DRWU - December 2024 Newsletter
- i) G.W.P. - January 2025 Newsletter
- j) 2024 iHunter Saskatchewan Landowner Map Sales Report
- k) Saskatoon RCMP Quarterly Stats - 2024-10-01 to 2024-12-31
- l) Irrigation Meeting Update
- m) 2025 Town of Hanley Transfer Station Update

Carried.

ADMINISTRATOR REPORT:

5/25 Dyck: That we receive and file the Administrator's report as presented to date.

Carried.

Austin Englot, Public Works Foreman, entered the meeting room at 9:33 a.m. to report on Public Works activities. He left the meeting at 9:44 a.m.

PUBLIC WORKS FOREMAN REPORT:

6/25 Kerpan: That we receive and file the Public Works Foreman's report as presented to date.

Carried.

Councillor Zdunich left the room at 9:59 a.m. He returned to the room at 10:02 a.m.

DA N.P.

MONTHLY STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATIONS:

7/25 Ringdal: That the monthly statement of financial activities and bank reconciliations for the month ending December 31st, 2024 be accepted as presented.

Carried.

RECESS:

8/25 Zdunich: That we recess at 10:12 a.m. for 15 minutes.

Carried.

ZONING BYLAW AND OFFICIAL COMMUNITY PLAN AMENDMENT REVIEW:

9/25 Ringdal: That we table item 10.b until next meeting.

Carried.

Councillor Ringdal left the room at 10:30 a.m.

DELEGATE: Chad Eggerman, from Procido LLP Legal & Advisory, joined the meeting by speakerphone at 10:30 a.m.

Councillor Dyck left the room at 10:43 a.m. He returned to the room at 10:49 a.m.

Mr. Eggerman left the meeting at 10:54 a.m.

Councillor Zdunich left the room at 11:03 a.m.

Councillor Dyck left the room at 11:04 a.m.

Councillor Zdunich returned to the room at 11:05 a.m.

Councillor Dyck returned to the room at 11:06 a.m.

AGREEMENT FOR STRUCTURES ALONG ROAD ALLOWANCE – TC RINGDAL FARMS:

10/25 Zdunich: That, upon consultation with our lawyer, we do not make any changes to the Memorandum of Agreement regarding the irrigation structures that are in violation of the R.M. of Rosedale No. 283 setback bylaws, that we want to have this matter resolved by March 31, 2025, and further that the administrator send a letter to TC Ringdal Farms and William Ringdal to inform them.

Carried.

Councillor Ringdal returned to the room at 11:07 a.m.

CLOSED SESSION:

11/25 Dyck: That we move into closed session at 11:15 a.m. as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the Employee Annual Wage Review.

Carried.

Administrator Haché left the room at 11:33 a.m. She returned to the room at 11:52 a.m.

END OF CLOSED SESSION:

12/25 Dyck: That we end the closed session at 11:53 a.m.

Carried.

Councillor Zdunich left the room at 11:56 a.m.

2025 EMPLOYEE SALARY AND WAGE:

13/25 Patkau: That, effective January 1st, 2025, the employee salaries and wages be as follows:

| | |
|-----------------------------|------------------|
| Danielle Haché | \$87,550.00/year |
| Austin Englot | \$79,310.00/year |
| Andrea Batchelor | \$27.28/hr |
| Guy Green | \$34.72/hr |
| Richard Jamieson | \$33.64/hr |
| Dwayne Renneberg | \$32.29/hr |
| Aidan Haraldson (Probation) | \$25.00/hr |

and further that the Administrator receive an additional five paid Holidays, and her mandatory Long-Term Disability and Life Insurance be paid by the municipality.

Carried.

Councillor Zdunich returned to the room at 11:57 a.m.

RECESS:

14/25 Kerpan: That we recess at 11:57 a.m. for 60 minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

15/25 Ringdal: That the list of accounts for payment in the amount of one hundred thirty-five thousand, two hundred thirty-seven dollars and seven cents (\$135,237.07) cheque numbers 4589-4619 inclusive, and the list of accounts for payment made by online payment in the amount of one hundred twenty-five thousand nine hundred two dollars and thirteen cents (\$125,902.13) be approved for payment and attached hereto forming part of these minutes and further that we approve payment of the following:

| | |
|--|-----------|
| Nick Patkau – Expense Voucher | \$530.00 |
| Allan Kerpan – Expense Voucher | \$286.00 |
| Lucas Ringdal – Expense Voucher | \$295.75 |
| Martin Zdunich – Expense Voucher | \$270.25 |
| Harold Dyck - Expense Voucher | \$345.00 |
| HBI Office Supplies – Office Supplies | \$110.57 |
| Scott and Jody Griffin – Deposit Reimbursement | \$2500.00 |
| Webco Contruction – Deposit Reimbursement | \$2500.00 |

Carried.

CLOSING AND SELLING ROAD ALLOWANCE WNW 32-30-04 W3 – SUBDIVISION PLAN SA243751:

16/25 Zdunich: That, due to a change of plan, we rescind resolution no. 418/24 and further approve the proposed plan of Subdivision on WNW 32-30-04 W3, File No. SA243751, revised on December 19th, 2024 and drafted by Meridian Survey to be submitted to Community Planning for processing.

Carried.

Councillor Zdunich left the room at 1:05 p.m. He returned to the room at 1:06 p.m.

2025 COUNCIL MEETING DATES:

17/25 Dyck: That the 2025 regular meetings of council begin at 9:00 a.m. and be scheduled as follows:

| | | | |
|---------------------------|---------------------------|---------------------------|--------------------------|
| January 14 th | February 11 th | March 7 th | April 8 th |
| May 2 nd | June 10 th | July 8 th | August 12 th |
| September 9 th | October 14 th | November 13 th | December 9 th |

Carried.

2025 COUNCIL INDEMNITY AND OTHER FEES:

18/25 Patkau: That we set the 2025 Councillor indemnity, custom work rates and other fees as per Appendix 1 as attached hereto forming part of these minutes.

Carried.

2025 BOARD OF REVISION - BOARD:

19/25 Kerpan: That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Rosedale No.283 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh and further approve the 2025 subscription fee of \$250.00 plus taxes.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

DA W.P.

2025 BOARD OF REVISION - SECRETARY:

20/25 Ringdal: That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Rosedale No.283 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

2025 DEVELOPMENT APPEALS BOARD - BOARD:

21/25 Dyck: That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM of Rosedale No.283 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh and further approve the 2025 subscription fee of 200.00 plus taxes.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

2025 DEVELOPMENT APPEALS BOARD - SECRETARY:

22/25 Zdunich: That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of Rosedale No.283 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

Councillor Kerpan left the room at 1:22 p.m. He returned to the room at 1:24 p.m.

2025 WEED INSPECTOR:

23/25 Patkau: That we appoint Austin Englot as the Weed Inspector for the year 2025.

Carried.

2025 MUNICIPAL BUILDING OFFICIAL APPOINTMENT:

24/25 Kerpan: That we appoint Clayton Meier, Ryan Thiessen, Shenah Cartier, Clint Vargo, Kelsey Rebryna and Matthew Stepp from MuniCode Services Ltd. as the municipal building official under the authority of Section 16 of *The Construction Code Act* for 2025.

Carried.

2025 SARM MEMBERSHIP:

25/25 Ringdal: That we agree to the 2025 Saskatchewan Association of Rural Municipalities (SARM) membership as presented and authorize payment of \$3,063.38.

Carried.

2025 RMAA MEMBERSHIP:

26/25 Zdunich: That we agree to the 2025 Rural Municipal Administrators' Association (RMAA) membership for the Administrator, Danielle Haché, as presented and authorize payment of \$425.00

Carried.

2025 FCM MEMBERSHIP:

27/25 Dyck: That we agree to the 2025 Federation of Canadian Municipalities (FCM) Membership as presented and authorize payment of \$275.78.

Carried.

DH N.R.

DELEGATE: The Honorable Barret Kropf, MLA for Dakota-Arm River, entered the meeting at 1:58 p.m.

Councillor Dyck left the room at 2:26 p.m. He returned to the room at 2:28 p.m.

Councillor Dyck left the meeting at 2:30 p.m.

The Honorable Barret Kropf left the meeting at 2:31 p.m.

2025 WCB COVERAGE FOR ELECTED OFFICIALS:

28/25 Patkau: That the elected officials be covered under the Saskatchewan Workers Compensation Board (WCB) at the rate of \$42,235 per person for 2025.

Carried.

2026 SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM:

29/25 Kerpan: That, for the 2026 Saskatchewan Lotteries Community Grant Program, we allocate 332 of the municipality's population to Hanley, 31 to Hawarden and 179 to Kenaston.

Carried.

CHARITABLE FUNDS DONATION:

30/25 Ringdal: That we donate \$2,636.00 to the Hanley Rosedale Fire Department Committee as per the Charitable Funds Policy GG#003.

Carried.

EMPLOYEE WINTER HOURS - STOCKPILING:

31/25 Zdunich: That we agree to have Richard Jamieson work a 10-hour day when stockpiling gravel.

Carried.

GRAVEL PURCHASE AND STOCKPILING:

32/25 Patkau: That we purchase 3,000 yds³ from Sagen Transport at \$10.00/yd³ and further have them stockpile it at our yard on NW 24-29-03 W3.

Carried.

DRAINAGE DEVELOPMENT REQUEST- WEST OF 33-30-04 W3:

33/25 Kerpan: That we approve Drainage Project #E5105716 prepared by Water Security Agency, as applied for by Precision Drainage Solution on behalf of Jerry Eliason Agro Inc and NK Eliason Agro Ltd, as follows:

- a) Allow the potential water to be drained from the road allowance West of Section 33-30-04-3, and further that the Municipality maintain the direction, control and management of the aforementioned road allowance should conditions change or the road allowances require maintenance or upgrades; and
- b) that for future projects done by Precision Drainage Solution, permission be asked prior to the commencement of the work.

Carried.

TAX ENFORCEMENT - 2022:

34/25 Ringdal: That pursuant to Section 22 of the *Tax Enforcement Act*, we authorize the Administrator to commence proceeding to request title where the taxes remain unpaid for the 2022 list of land in arrears as follows:

NW 15-31-3 W3 - Title 112702553

SW 15-31-3 W3 - Title 112702609/112702610.

Carried.

6 MONTH NOTICE OF TERMINATION OF LEASE - WEST 29-30-03 W3:

35/25 Zdunich: That, as per Section 3 of the Closing and Leasing of an Undeveloped Road Allowance Agreement West of Section 29-30-03 W3, we provide the Lessee with a written notice that we will be terminating the lease in six (6) months.

Carried.

DECEMBER 2024 METER READING - BRIGHTWATER UTILITY:

36/25 Kerpan: That we do an estimate for the raw water meter readings of the Brightwater Water Utility Pipeline for December 2024.

Carried.

ADJOURNMENT:

37/25 Patkau: That this meeting of council be adjourned at 3:10 p.m.

Carried.

Next Regular Meeting of Council will be held Tuesday, February 11th, 2025 at 9:00 a.m. in the chambers at PT NW 36-30-4 W3.

ADMINISTRATOR

REEVE