

**MINUTES OF THE FIRST MEETING OF COUNCIL AFTER THE GENERAL ELECTION OF  
THE RURAL MUNICIPALITY OF ROSEDALE NO. 283  
HELD IN THE COUNCIL CHAMBERS LOCATED AT THE MUNICIPAL OFFICE  
PT NW 36-30-04 W3, R.M. OF ROSEDALE NO. 283, SASKATCHEWAN  
MONDAY, NOVEMBER 18<sup>TH</sup>, 2024**

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**COUNCIL PRESENT:**

Reeve:		Nick Patkau
Councillors:	Division 1	Allan Kerpan
	Division 2	Murray Phillips
	Division 3	Lucas Ringdal (phone 9:30 a.m.-3:01 p.m.) (in person 3:02 p.m.)
	Division 4	Martin Zdunich
	Division 5	Jeffrey Harder
	Division 6	Harold Dyck (left at 2:31 p.m.)

**ADMINISTRATION:**

Administrator Danielle Haché

**CALL TO ORDER:**

A quorum present and the first meeting of council after the general election, Administrator Danielle Haché called the meeting to order at 9:04 a.m., welcomed the newly elected council members, and received their oaths of office.

**CHAIR:** Reeve Patkau took over the chair at 9:05 a.m.

**DECLARATION OF RESULTS:**

**350/24 Kerpan:** That we acknowledge the declaration of results of the Municipal Election held Wednesday November 13<sup>th</sup>, 2024 as prepared by the Returning Officer, Danielle Haché, as follows:

**Reeve** - Nick Patkau - Acclaimed - no election  
**Division 1 Councillor** - Allan Kerpan - Acclaimed - no election  
**Division 3 Councillor** - Lucas Ringdal - Acclaimed - no election  
**Division 5 Councillor** - Jeffrey Harder - 27 votes - Elected  
Lawrence Michalenko - 8 votes

Carried.

**OATH OF OFFICE:**

**351/24 Phillips:** That the Oath for Member of Council (Form A) has been signed by the newly elected council members and attached hereto forming part of these minutes.

Carried.

**CONFLICT OF INTEREST:**

Reeve Patkau declared a conflict of interest for items 11. o) and 11. p).

**ADOPTION OF AGENDA:**

**352/24 Zdunich:** That we adopt the agenda as attached hereto forming a record of this meeting with the following addition:

11. t) Retiring Councillor's Gift.

Carried.

**COUNCIL MEETING MINUTES:**

**353/24 Harder:** That the minutes of the last regular meeting of Council held Tuesday, October 8<sup>th</sup>, 2024 be approved as presented.

Carried.

**SPECIAL MEETING MINUTES:**

**354/24 Dyck:** That the minutes of the last special meeting of Council held Friday, October 25<sup>th</sup>, 2024 be approved as presented.

Carried.

**COMMUNICATIONS:**

**355/24 Patkau:** That we acknowledge the following list of correspondence as presented and further receive and file:

- a) SARM's Oct 4 - Nov 12, 2024 - Policy Bulletins, Correspondence & October Rural Sheaf
- b) The Municipal Potash Tax Sharing Administration Board - 2024 Sharing Distribution
- c) Saskatoon RCMP Detachment - October 2, 2024 Meeting Minutes
- d) Dundurn Rural Water Utility - 2025 Water Rate Increase
- e) Rural Councillor - 2024 Winter Volume 57

Carried.

**ADMINISTRATOR REPORT:**

**356/24 Kerpan:** That we receive and file the Administrator's report as presented to date.

Carried.

*DH N.P.*

Austin Englot, Public Works Foreman, entered the meeting room at 9:29 a.m. to report on Public Works activities.

Councillor Ringdal joined the meeting by phone at 9:30 a.m.

Austin Englot left the meeting at 9:41 a.m.

**PUBLIC WORKS FOREMAN REPORT:**

**357/24 Phillips:** That we receive and file the Public Works Foreman's report as presented to date.

Carried.

**PEST CONTROL OFFICER REPORT:**

**358/24 Zdunich:** That we receive and file the Pest Control Officer's report as presented to date.

Carried.

**CLOSED SESSION:**

**359/24 Harder:** That we move into closed session at 9:45 a.m. as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the Human Resource Report.

Carried.

**END OF CLOSED SESSION:**

**360/24 Dyck:** That we end the closed session at 9:58 a.m.

Carried.

**RECESS:**

**361/24 Patkau:** That we recess at 9:59 a.m. for 15 minutes.

Carried.

**HUMAN RESOURCE REPORT:**

**362/24 Kerpan:** That we receive and file the Human Resource report as presented to date.

Carried.

**ADMINISTRATOR HOLIDAYS:**

**363/24 Phillips:** That we approve the administrator, Danielle Haché, holidays of December 27<sup>th</sup>, 30<sup>th</sup> and 31<sup>st</sup>, 2024 and February 17<sup>th</sup> to March 3<sup>rd</sup>, 2025.

Carried.

**EMPLOYEE HIRE:**

**364/24 Zdunich:** That we approve hiring Aidan Haraldson for the position of full-time, permanent equipment operator, to commence Wednesday, November 20<sup>th</sup>, 2024, with a 3-month probation period, at the starting wage of \$25.00 per hour.

Carried.

**MONTHLY STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATIONS:**

**365/24 Harder:** That the monthly statement of financial activities and bank reconciliations for the month ending October 31<sup>st</sup>, 2024 be accepted as presented.

Carried.

**SHOP INSULATION INSPECTION:**

**366/24 Dyck:** That we hire a contractor to go inspect and measure the insulation thickness in the attic of the shop and office building.

Carried.

**RECESS:**

**367/24 Patkau:** That we recess at 11:57 a.m. for 60 minutes.

Carried.

**ACCOUNTS FOR APPROVAL AND PAYMENT:**

**368/24 Kerpan:** That the list of accounts for payment in the amount of thirty thousand six hundred sixty-five dollars and sixteen cents (\$30,665.16), cheque numbers 4526 to 4566 inclusive, and the list of accounts for payment made by online payment in the amount of one hundred thirty-three thousand three hundred seventy-five dollars and thirty-nine cents (\$133,375.39), be approved for payment and attached hereto forming part of these minutes, and further that we approve payment of the following:

Reeve Patkau – Expense Voucher	\$917.50
Councillor Kerpan – Expense Voucher	\$286.00
Councillor Phillips – Expense Voucher	\$555.00
Councillor Zdunich – Expense Voucher	\$270.25
Councillor Harder – Expense Voucher	\$286.00
Councillor Dyck – Expense Voucher	\$450.00
Chris Harder – Expense Voucher	\$269.50
Kevin Ouellette – Expense Voucher	\$237.50

Carried.



Councillor Dyck left the room at 1:10 p.m. He returned to the room at 1:13 p.m.  
Councillor Zdunich left the room at 1:38 p.m. He returned to the room at 1:40 p.m.

**AGREEMENT FOR IRRIGATION STRUCTURES - TC RINGDAL FARM:**

**369/24 Zdunich:** That we appoint Councillors Murray Phillips and Allan Kerpan to contact TC Ringdal Farms to discuss the agreement for structures along the road allowance and bring the information at the next council meeting.

Carried.

**DRAINAGE DEVELOPMENT REQUEST- SW 06-31-5 W3 AND SE 01-31-06 W3:**

**370/24 Phillips:** That, due to a change of scope, we rescind resolution 336/24, and further approve the amended Drainage Project #E5105652 prepared by Water Security Agency, as applied for by Precision Drainage Solution on behalf of Mr. Walker and Mr. Ylioja, as follows:

- a) Allow the potential water to be drained from the road allowance between SW 06-31-05 W3 and SE 01-31-06 W3 and further that the Municipality maintain the direction, control and management of the aforementioned road allowance should conditions change or the road allowances require maintenance or upgrades.

Carried.

**DEPUTY REEVE APPOINTMENT:**

**371/24 Harder:** That we appoint Councillor Murray Phillips as Deputy Reeve for the remainder of 2024 and for the year 2025.

Carried.

**SIGNING OFFICERS FOR NEGOTIABLE INSTRUMENTS:**

**372/24 Dyck:** That signing officers for negotiable instruments shall be Reeve Nick Patkau, or in his absence, Deputy Reeve Murray Phillips, and Administrator Danielle Haché.

Carried.

**SIGNING OFFICERS FOR CONTRACTS AND AGREEMENTS:**

**373/24 Patkau:** That signing officers for contracts and agreements shall be Reeve Nick Patkau, or in his absence, Deputy Reeve Murray Phillips, and Administrator Danielle Haché.

Carried.

**HANLEY ROSEDALE FIRE PROTECTION DISTRICT BOARD APPOINTMENT:**

**374/24 Kerpan:** That we appoint Councillors Martin Zdunich, Jeff Harder, and Harold Dyck as representatives to the Hanley Rosedale Fire Protection District Board for the remainder of 2024 and for the year 2025.

Carried.

**KENASTON RURAL FIRE DISTRICT BOARD APPOINTMENT:**

**375/24 Phillips:** That we appoint Councillor Lucas Ringdal as representative to the Kenaston Rural Fire District Board for the remainder of 2024 and for the year 2025.

Carried.

**HANLEY WHEATLAND LOCAL LIBRARY BOARD APPOINTMENT:**

**376/24 Zdunich:** That we appoint Councillor Harold Dyck as representative to the Hanley Wheatland Local Library Board for the remainder of 2024 and for the year 2025.

Carried.

**WHEATLAND REGIONAL LIBRARY BOARD APPOINTMENT:**

**377/24 Harder:** That we appoint Councillor Harold Dyck, and Reeve Nick Patkau as alternate, as representative to the Wheatland Regional Library Board for the remainder of 2024 and for the year 2025.

Carried.

**SASKATOON RCMP DETACHMENT ADVISORY COMMITTEE APPOINTMENT:**

**378/24 Dyck:** That we appoint Councillor Allan Kerpan as representative to the Saskatoon RCMP Detachment Advisory Committee for the remainder of 2024 and for the year 2025.

Carried.

**HUMAN RESOURCE REPRESENTATIVES' APPOINTMENT:**

**379/24 Patkau:** That we appoint Councillors Murray Phillips and Martin Zdunich, and Lucas Ringdal as alternate, as the Human Resource Representatives for the remainder of 2024 and for the year 2025.

Carried.

**DUNDURN RURAL WATER UTILITY BOARD APPOINTMENT:**

**380/24 Kerpan:** That we appoint Councillor Harold Dyck as representative to the Dundurn Rural Water Utility Board for the remainder of 2024 and for the year 2025.

Carried.

**2024 YEAR END AUDIT:**

**381/24 Phillips:** That we appoint Dudley & Company LLP to perform the 2024 year end audit of the R.M. of Rosedale No. 283.

Carried.

**CHARITABLE FUNDS DONATION:**

**382/24 Zdunich:** That we donate \$200.00 to the Hanley Rosedale Fire Department and \$1,750.00 to the Hanley Rosedale Fire Department Committee as per the Charitable Funds Policy GG#003.

Carried.

Councillor Dyck left the meeting at 2:31 p.m.

**2024 MUNICIPAL PASTURE FEE:**

**383/24 Harder:** That the 2024 fee for the Municipal Pasture be \$41.50 per head.

Carried.

**2024 MUNICIPAL PASTURE EXPENSES:**

**384/24 Patkau:** That we approve payment of \$3,362.39 to Calvin Grindheim for Pasture Manager and Pasture expenses for 2024.

Carried.

Councillor Zdunich left the room at 2:42 p.m. He returned to the room at 2:43 p.m.

**2024 CHRISTMAS SUPPER**

**385/24 Kerpan:** That we host the 2024 R.M. of Rosedale No. 283 & Town of Hanley Christmas Dinner for Staff, Council, the Fire Chief and guest on December 7<sup>th</sup>, 2024 at the R.M. new office building located on PT NW 36-30-04 W3.

Carried.

Reeve Patkau left the room at 2:44 p.m. He returned to the room at 2:47 p.m. Deputy Reeve Phillips assumed the chair in his absence.

Councillor Kerpan left the room at 2:58 p.m. He returned to the room at 3:00 p.m.

**EXTEND MEETING:**

**386/24 Phillips:** That we agree to extend the meeting past 3:00 p.m.

Carried.

**SARM PROPERTY SELF INSURANCE PLAN:**

**387/24 Phillips:** That we approve the SARM Property Self Insurance Plan Schedule for 2025 with the following changes:

- a) Insure the 2022 International Pumper Fire Truck, Serial #1HTEJTAR4NH872484 for \$500,000.00 at Replacement Cost.

Carried.

Councillor Ringdal left the meeting by phone at 3:01 p.m. He entered the meeting room at 3:02 p.m.

**SARM LIABILITY SELF INSURANCE PLAN:**

**388/24 Ringdal:** That we approve the SARM Liability Self-Insurance Plan of \$3,000,000.00 for 2025 with no changes.

Carried.

**SARM EXCESS LIABILITY SELF INSURANCE PLAN:**

**389/24 Zdunich:** That we approve the SARM Excess Liability Self-Insurance Plan of \$3,000,000.00 for 2025 with no changes.

Carried.

**SARM FIDELITY BOND:**

**390/24 Harder:** That we approve the SARM Fidelity Bond of \$200,000.00 for 2025 with no changes.

Carried.

**SARM EXTENDED HEALTH AND DENTAL BENEFIT:**

**391/24 Patkau:** That we approve the SARM Extended Health and Dental Benefit of Level 5 for 2025.

Carried.

**SARM GROUP COVERAGE:**

**392/24 Kerpan:** That the SARM Elected and Appointed Officials Group Coverage remain at \$50,000 for 2025.

Carried.

**RMAA CURLING BONSPIEL:**

**393/24 Phillips:** That we enter a team in the 2025 RMAA Curling Bonspiel in Allan on January 31<sup>st</sup>, 2025 and further pay the Registration fee of \$100.00.

Carried.

**2025 CANADA SUMMER JOBS:**

**394/24 Ringdal:** That we apply for the 2025 Canada Summer Jobs Program.

Carried.

Reeve Patkau left the room at 3:26 p.m. Deputy Reeve Phillips assumed the chair in his absence.

**USED TIN TENDER:**

**395/24 Zdunich:** That, after reviewing the following two offers, we agree to sell the used tin to Bruce Batchelor for \$250.00 plus GST and PST for a total of \$277.50.

Name	Bid	GST	PST	Total
Bruce Batchelor	\$250.00	\$12.00	\$15.00	\$277.50
Nick Patkau	\$1.00	\$0.05	\$0.06	\$1.11

Carried.

**JANITORIAL SERVICES RFP:**

**396/24 Harder:** That, after reviewing the following offer, we agree to extend the Janitorial Contract to Irma Patkau for \$28.00/hr.

Name	Bid	Comments
Irma Patkau	28.00/hr	3-4 hrs per week

Carried.

Reeve Patkau returned to the room at 3:42 p.m. and assumed the chair.

**PEST CONTROL OFFICER SERVICES:**

**397/24 Patkau:** That, in the event we do not contract our own Pest Control Officer, we agree to enter into a contract with the R.M. of Dundurn No. 314 for Pest Control Officer services.

Carried.

**MUNICIPAL REVENUE SHARING GRANT:**

**398/24 Kerpan:** The council of the R.M. of Rosedale No. 283 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of education property taxes;
- Adoption of Council Procedure Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements.

And further that we authorize the administrator to sign the declaration of eligibility and submit it to the Ministry of Government Relations.

Carried.

**CULVERT REPLACEMENT TWP RD 312 & RGE RD 3045:**

**399/24 Phillips:** That, due to the delay from the manufacturer of the box culvert, we request that SaskWater provide temporary passage over the crossing at Twp Rd 312 and Rge Rd 3045 until construction is able to resume.

Carried.

**ADJOURNMENT:**

**400/24 Ringdal:** That this meeting of council be adjourned at 3:52 p.m.

Carried.

**Next Regular Meeting** of Council will be held Tuesday, December 10<sup>th</sup>, 2024 at 9:00 a.m. in the chambers at PT NW 36-30-4 W3.

  
ADMINISTRATOR

  
REEVE