

**MINUTES OF THE SPECIAL MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF ROSEDALE NO. 283
HELD IN THE COUNCIL CHAMBERS LOCATED AT THE MUNICIPAL OFFICE
PT NW 36-30-04 W3, R.M. OF ROSEDALE NO. 283, SASKATCHEWAN
THURSDAY, MAY 16TH, 2024**

COUNCIL PRESENT:

Reeve: Nick Patkau

Councillors: Division 1 Kevin Ouellette (left at 11:56 a.m.)
Division 2 Murray Phillips (absent)
Division 3 Lucas Ringdal (absent)
Division 4 Martin Zdunich (entered at 9:01 a.m.)
Division 5 Chris Harder
Division 6 Harold Dyck

ADMINISTRATION:

Administrator: Danielle Haché

The Request for a Special Meeting Form is attached hereto forming a record of this meeting. Sufficient public notice was given.

CALL TO ORDER:

A quorum present, Reeve Patkau called the meeting to order at 9:00 a.m.

CONFLICT OF INTEREST: None declared.

ADOPTION OF AGENDA:

147/24 Ouellette: That we adopt the agenda as attached hereto forming a record of this meeting with the following additions:

- ~~10. q) Loader Repair Quote~~
- ~~10. r) Square Debit & Credit Card Terminal~~
- ~~10. s) Municipal Call to Action - NPF Saskatchewan Polling~~

Carried Unanimously.

Councillor Zdunich entered the meeting room at 9:01 a.m.

COUNCIL MEETING MINUTES:

148/24 Zdunich: That the minutes of the last regular meeting of council held Tuesday, April 9th, 2024 be approved as presented.

Carried.

COMMUNICATIONS:

149/24 Harder: That we acknowledge the following list of correspondence as presented and further receive and file:

- a) SARM's April 5th - May 6th, 2024 - Policy Bulletins, Correspondence & April Rural Sheaf
- b) SARM - CTP Incremental Maintenance Funding Advisory
- c) SaskWater - Reply re Grout Usage on Sleeved Culverts
- d) PHN - Spring 2024 Newsletter
- e) Saskatoon RCMP Detachment - Elected Official Meeting Minutes
- f) SAMA - 2023 Annual Report
- g) Potash Tax Sharing - 2024 Individual Mine Analysis
- h) R.M. of Canaan No. 225 - March 28, 2024 Irrigation Meeting Follow Up
- i) Ministry of Highway - Junction Hwy 11 & Grid 764 Follow Up
- j) Lori Carr - Intersection Improvements & Maintenance Concerns Letter - Highway 11 & 15
- k) Saskatchewan 4-H Foundation - Spring 2024 Highlights
- l) Farm & Food Care Saskatchewan - Letter

Carried.

SASKPOWER POLES IN ROAD ALLOWANCE:

150/24 Dyck: That we schedule a meeting with Jeffery Kellett, Electrical Engineering Technologist from SaskPower, to address the power poles in the road allowance West of Section 05-31-04 W3.

Carried.

ADMINISTRATOR REPORT:

151/24 Patkau: That we receive and file the Administrator's report as presented to date.

Carried.

CLOSED SESSION:

152/24 Ouellette: That we move into closed session at 9:18 a.m. as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the Human Resource Report.

Carried.

END OF CLOSED SESSION:

153/24 Zdunich: That we end the closed session at 9:24 a.m.

Carried.

*Amended as per Res # 199/24
DH n.p.*

n.p. DH

HUMAN RESOURCE REPORT - SUMMER HIRES:

154/24 Harder: That we receive and file the Human Resource report as presented to date and further approve hiring Jason Langdon and Riley Bell as Labourer/Summer Students for the employment period of July 2nd, 2024 until August 30th, 2024 at a starting wage of \$14.00 per hour for 8-hour work days.

Carried.

Austin Englot, Public Works Foreman, entered the meeting room at 9:28 a.m. to report on Public Works activities. He left the meeting at 9:37 a.m.

PUBLIC WORKS FOREMAN REPORT:

155/24 Dyck: That we receive and file the Public Works Foreman's report as presented to date.

Carried.

MONTHLY STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATIONS:

156/24 Patkau: That the monthly statement of financial activities and bank reconciliations for the month ending April 30th, 2024 be accepted as presented.

Carried.

TRANSFER FUNDS:

157/24 Ouellette: That we authorize the transfer in the amount of up to \$200,000 from the reserve account to the operating account to provide for the operations of the municipality until the 2024 Levy.

Carried.

RECESS:

158/24 Zdunich: That we recess at 10:06 a.m. for 15 minutes.

Carried.

CLOSED SESSION:

159/24 Harder: That we move into closed session at 10:24 a.m. as per Section 14(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a legal matter.

Carried.

END OF CLOSED SESSION:

160/24 Dyck: That we end the closed session at 10:39 a.m.

Carried.

Councillor Ouellette left the room at 10:39 a.m. He returned to the room at 10:42 a.m.

EXCAVATION WSW 29-29-05 W3 - LEGAL MATTER:

161/24 Patkau: That, after reviewing the recommendations received from Procido LLP, we choose Option No. 2 - Demand for Full Payment of the fine penalty issued for the unauthorized excavation in the road allowance WSW 29-29-05 W3, and further ask for a deadline of May 31st, 2024.

Carried.

POLICY HR-007 - WORKPLACE VIOLENCE AND PREVENTION PLAN:

162/24 Ouellette: That we approve Policy # HR-007 - Workplace Violence and Prevention Plan.

Carried.

CLOSING AND SELLING UNDEVELOPED ROAD ALLOWANCE:

163/24 Zdunich: That the undeveloped road allowance located WNW 32-30-04 W3 has been determined not to be needed for public transportation and therefore allowed to be closed and sold.

Carried.

Councillor Zdunich requested a recorded vote on the following resolution.

ZONING BYLAW AMENDMENT:

164/24 Harder: That we consider amending the Zoning Bylaw 03/99 as requested by Norm Suderman and James McMaster to rezone surface parcel No. 117644834, located on PT NW 06-31-03 W3, from Agricultural to Highway Commercial to accommodate a future commercial subdivision and further direct the administrator to prepare a draft bylaw and public notice.

Div. No.	Reeve	1	2	3	4	5	6
For	X	X				X	X
Against					X		

Carried.

N.R.
DH

BYLAW 03/2024 - 1ST READING - CLOSE AND LEASE UNDEVELOPED ROAD ALLOWANCE:

165/24 Dyck: That Bylaw 03/2024, a bylaw concerning the closing and leasing of an undeveloped road allowance, be read a first time.

Carried.

BYLAW 03/2024- 2ND READING:

166/24 Patkau: That Bylaw 03/2024, a bylaw for closing and leasing a road allowance, be read a second time.

Carried.

BYLAW 03/2024 - PROCEED WITH 3RD READING:

167/24 Ouellette: That we proceed with reading Bylaw 03/2024 a third time at this meeting.

Carried Unanimously.

Councillor Dyck left the room at 11:08 a.m. and returned at 11:11 a.m.

BYLAW 03/2024 - 3RD FINAL READING - CLOSE AND LEASE UNDEVELOPED ROAD ALLOWANCE:

168/24 Zdunich: That Bylaw 03/2024, a bylaw concerning the closing and leasing of an undeveloped road allowance, be read a third time and attached hereto forming part of these minutes.

Carried.

BYLAW 04/2024 - 1ST READING - CLOSE AND LEASE UNDEVELOPED ROAD ALLOWANCE:

169/24 Harder: That Bylaw 04/2024, a bylaw concerning the closing and leasing of an undeveloped road allowance, be read a first time.

Carried.

BYLAW 04/2024- 2ND READING:

170/24 Patkau: That Bylaw 04/2024, a bylaw for closing and leasing a road allowance, be read a second time.

Carried.

BYLAW 04/2024 - PROCEED WITH 3RD READING:

171/24 Ouellette: That we proceed with reading Bylaw 04/2024 a third time at this meeting.

Carried Unanimously.

BYLAW 04/2024 - 3RD FINAL READING - CLOSE AND LEASE UNDEVELOPED ROAD ALLOWANCE:

172/24 Zdunich: That Bylaw 04/2024, a bylaw concerning the closing and leasing of an undeveloped road allowance, be read a third time and attached hereto forming part of these minutes.

Carried.

Councillor Ouellette left the room at 11:12 a.m. He returned to the room at 11:14 a.m.

WEBSITE DEVELOPMENT:

173/24 Harder: That we hire M.R. App & Web Development Studio to design and create a website for the municipality for the quoted cost of \$3,825.00.

Carried.

GRAVEL HAULING:

174/24 Dyck: That we hire Sagen Transport to haul and spread 4,800 yds³ of gravel from the Kenaston Stockpile onto R.M. roads in Divisions 1, 2 & 4.

Carried.

Councillor Zdunich left the room at 11:43 a.m. He returned to the room at 11:46 a.m.

2024 OPERATING AND CAPITAL BUDGET:

175/24 Patkau: That we adopt the 2024 Operating and Capital Budget as attached hereto to form part of these minutes, noting projected revenues of \$1,889,847.71 and expenditures of \$1,886,464.98 with a surplus of \$3,382.73.

Carried.

2024 UNIFORM MILL RATE:

176/24 Ouellette: That we set the 2024 Uniform Mill Rate at 8.0 mills with an Agricultural Mill Rate Factor (MRF) of 0.883, a Residential MRF of 1.148, and a Commercial & Industrial MRF of 1.437 as per bylaw No. 02-2022.

Carried.

Councillor Ouellette left the meeting at 11:56 a.m.

RECESS:

177/24 Zdunich: That we recess at 11:56 a.m. for 60 minutes.

Carried.

NR
DA

ACCOUNTS FOR APPROVAL AND PAYMENT:

178/24 Harder: That the list of accounts for payment in the amount of sixty-one thousand four hundred fifty-five dollars and five cents (\$61,455.05), cheque numbers 4381 to 4409 inclusive, and the list of accounts for payment made by online payment in the amount of fifty-two thousand forty-eight dollars and sixty-one cents (\$52,048.61), be approved for payment and attached hereto forming part of these minutes, and further that we approve payment of the following:

Nick Patkau – Expense Voucher	\$616.66
Kevin Ouellette – Expense Voucher	\$393.75
Martin Zdunich – Expense Voucher	\$270.25
Chris Harder – Expense Voucher	\$350.00
Harold Dyck - Expense Voucher	\$345.00
Shadow Integrated Systems – Invoice	\$27.50

Carried.

IRRIGATION DEVELOPMENT AMENDMENT – AGREEMENT 2023-04:

179/24 Dyck: That we agree to the proposed Irrigation Development request as applied for by Jeff Harder and allow to have the pipeline installed on the south side of road allowance South of Section 18-31-04 W3, cross the undeveloped road allowance WNW 07-31-04 W3 by way of open cut or boring, cross the road allowance SSE 13-31-05 W3 by way of boring, allow to have the pipeline installed on the West side of road allowance West of 18-31-04 W3, and further that the conditions are specified in an agreement and attached as an amendment to Agreement 2023-04 prior to the commencement of the work.

Carried.

IRRIGATION DEVELOPMENT AMENDMENT – AGREEMENT 2024-01:

180/24 Patkau: That we agree to the proposed Irrigation Development request as applied for by Hutterian Brethren Church of Hillcrest and allow a pump site on the municipality's road allowance WSW 20-30-04 W3 and further that the conditions are specified in an agreement and attached as an amendment to Agreement 2024-01 prior to the commencement of the work.

Carried.

IRRIGATION DEVELOPMENT AMENDMENT – AGREEMENT 2024-01:

181/24 Zdunich: That we agree to the proposed Irrigation Development request as applied for by Hutterian Brethren Church of Hillcrest and allow a culvert to be installed, at their cost, in the road allowance WSW 20-30-04 W3 and further that the conditions are specified in an agreement and attached as an amendment to Agreement 2024-01 prior to the commencement of the work.

Carried.

IRRIGATION DEVELOPMENT AMENDMENT – AGREEMENT 2024-01:

182/24 Harder: That we agree to the proposed Irrigation Development request as applied for by Hutterian Brethren Church of Hillcrest and allow a pipeline to cross the road allowances WSW 03-30-04 W3, by way of open cut or boring, and WSW 02-30-04 W3, by way of boring, and further that the conditions are specified in an agreement and attached as an amendment to Agreement 2024-01 prior to the commencement of the work.

Carried.

IRRIGATION DEVELOPMENT:

183/24 Dyck: That we agree to the proposed Irrigation Development request as applied for by Hundred Acre Sky Farms and allow the pipeline to be installed to the South side of the road allowance North of Section 08-31-04 W3 and NNW 09-31-04 W3, allow a pipeline to cross the road allowances WNW 08-31-04 W3, WNW 09-31-04 W3 and WNW 10-31-04 W3, by way of open cut or boring, and further that the conditions are specified in an agreement prior to the commencement of the work.

Carried.

LEGAL ADVICE:

184/24 Patkau: That we authorize the administrator to contact the lawyer, Troy Baril at Procido LLP, for legal advice and service regarding the structures placed within 150 feet from the center of the road allowances by TC Ringdal Farms.

Carried.

N.P.
DT

SUBDIVISION APPLICATION – SW 31-28-02 W3:

185/24 Zdunich: That, upon receiving an application for a 7.4 hectare (18.3 acre) Residential Subdivision referred as SUBD-002979-2024 from the Ministry of Government Relations, Community Planning Branch referenced as Proposed Parcel A from Part of SW 31-28-02 W3 in the Rural Municipality of McCraney No. 282 as applied for by Lorne and Susan Anholt, we recommend approval of the proposed Residential Subdivision pursuant to Section 5 of the R.M. of Rosedale No. 283 Zoning Bylaw 03/99 and further that the council of the municipality is unaware of any land use in the vicinity that would be incompatible or unsuitable for the proposed sites and intended use nor is the council of the municipality aware of any facilities that could be affected by the proposed development.

Carried.

2024 GENERAL ELECTION RENUMERATION:

186/24 Harder: That we set the remuneration paid to the 2024 election officials as follows:

Returning Officer	Administrator Regular Salary
Deputy Returning Officer	\$25.00/hr (Contracted)
Nomination Officer & Poll Clerk	\$26.49/hr (Wage)

Carried.

MEETING CANCELLATION – NOVEMBER 12, 2024:

187/24 Dyck: That the November 12th, 2024, scheduled regular meeting be cancelled due to the 2024 municipal election of November 13th and that the administrator will call the first meeting after the election.

Carried.

SMHI LAND WITHDRAWAL:

188/24 Patkau: That we approve the requested land to be withdrawn from the Saskatchewan Municipal Hail Insurance (SMHI) Program.

Carried.

TOWN OF HANLEY – ARENA SHARED EXPENSE:

189/24 Zdunich: That we agree to pay half the cost of the rink expense for ice maintenance and janitorial services, invoice # 1795, to the Hanley Arena in the amount of \$1,294.87.

Carried.

RESCIND RESOLUTION:

190/24 Harder: That we rescind Resolution 38/24 due to a change in municipal building officials from MuniCode.

Carried.

2024 MUNICIPAL BUILDING OFFICIAL APPOINTMENT:

191/24 Dyck: That we appoint Kelsey Rebryna, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, and Clint Vargo from MuniCode Services Ltd. as the municipal building official under the authority of Section 16 of *The Construction Code Act* for 2024.

Carried.

GRAIN BAG COLLECTION WEEK:

192/24 Patkau: That we agree to host a grain bag collection week this July, on the new R.M. shop location, in partnership with Cleanfarms.

Carried.

EXTEND MEETING:

193/24 Zdunich: That we agree to extend the meeting past 3:00 p.m.

Carried.

TREE PILES IN ROAD ALLOWANCE:

194/24 Harder: That we send a letter to the landowner of NE 25-30-04 W3 to request to have the piles of trees and shrubs removed from within 150ft from the center of the road allowance by August 31st, 2024.

Carried.

DEBIT/CREDIT MACHINE REPLACEMENT:

195/24 Dyck: That we authorize the administrator to find a better rate for the office credit card and debit card machine and change the current system in the event a better rate is found.

Carried.

NATIONAL POLICE FEDERATION – CALL TO ACTION:

196/24 Patkau: That we sign the Call to Action conducted by the National Police Federation and send to Breanna Emand, the Government Relations coordinator, before the June 1st, 2024 deadline.

Carried.

Rescinded by Res # 199/24

Rescinded as per Res # 199/24

N-R
DH

ADJOURNMENT:

197/24 Zdunich: That this meeting of council be adjourned at 3:15 p.m.

Carried.

Next Regular Meeting of Council will be held Thursday, June 11th, 2024 at 9:00 a.m. in the chambers at PT NW 36-30-4 W3.



ADMINISTRATOR

REEVE