

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF ROSEDALE NO. 283  
HELD IN THE COUNCIL CHAMBERS LOCATED AT THE MUNICIPAL OFFICE  
PT NW 36-30-04 W3, R.M. OF ROSEDALE NO. 283, SASKATCHEWAN  
TUESDAY, JANUARY 9<sup>TH</sup>, 2024**

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**COUNCIL PRESENT:**

Reeve:	Nick Patkau
Councillors: Division 1	Kevin Ouellette
Division 2	Murray Phillips
Division 3	Lucas Ringdal
Division 4	Martin Zdunich
Division 5	Chris Harder
Division 6	Harold Dyck (left at 2:41 p.m.)

**ADMINISTRATION:**

Administrator Danielle Haché

**CALL TO ORDER:**

A quorum present, Reeve Patkau called the meeting to order at 9:04 a.m.

**CONFLICT OF INTEREST:**

Councillor Ringdal declared a conflict of interest for item 10. c).

**ADOPTION OF AGENDA:**

**1/24 Ouellette:** That we adopt the agenda as attached hereto forming a record of this meeting with the following addition:

7. j) MLA - Invitation

Carried.

**2023 FIDELITY BOND INSURANCE:**

**2/24 Phillips:** That we approve the 2024 Fidelity Bond Insurance for the coverage of \$200,000.00, with included Registered Mail coverage of \$50,000.00 and Money & Securities coverage of \$2,500.00, as presented.

Carried.

**COUNCIL MEETING MINUTES:**

**3/24 Ringdal:** That the minutes of the last regular meeting of council held Tuesday, December 12<sup>th</sup>, 2023 be approved as presented.

Carried.

**COMMUNICATIONS:**

**4/24 Zdunich:** That we acknowledge the following list of correspondence as presented and further receive and file:

- a) SARM's Dec. 8<sup>th</sup>, 2023 to Jan 4<sup>th</sup>, 2024 - Policy Bulletins, Correspondence & December Rural Sheaf
- b) Email from R.M. of Rudy 284 - Highway 219 Follow up
- c) Letter from Ministry of Government Relations - Amendments to Regulations Under *The Construction Codes Act*
- d) RMAA Review - December 2023
- e) Plant Health Network Newsletter - Winter 2023
- f) WCB - 2024 Premium Rate Notice
- g) Municipal Hail Insurance - 2023 Summary
- h) Sasktel - Public Notification Package for Proposed Tower
- i) APAS - 2023 Summary Letter
- j) MLA - Invitation

Carried.

**MLA INVITATION:**

**5/24 Harder:** That we invite the Honourable Dana Skorapad, MLA for the Arm River Constituency, as a delegate for our April 2024 regular meeting to discuss both the challenges and opportunities in the municipality.

Carried.

**ADMINISTRATOR REPORT:**

**6/24 Dyck:** That we receive and file the Administrator's report as presented to date.

Carried.

Austin Englot, Public Works Foreman, entered the meeting room at 9:28 a.m. to report on Public Works activities. He left the meeting at 9:35 a.m.

**PUBLIC WORKS FOREMAN REPORT:**

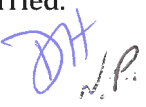
**7/24 Patkau:** That we receive and file the Public Works Foreman's report as presented to date.

Carried.

**MONTHLY STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATIONS:**

**8/24 Ouellette:** That the monthly statement of financial activities and bank reconciliations for the month ending December 31<sup>st</sup>, 2023 be accepted as presented.

Carried.



**PAYMENT INVOICE 016 TO CONTRACTOR FOR NEW SHOP & OFFICE:**

**9/24 Phillips:** That we pay the Final Invoice #16 for the new R.M. Shop & Office Building to Erickson Contracting and Management Ltd. for the total of \$39,787.15, tax included, as previously agreed upon, when all work is completed.

Carried.

Councillor Phillips left the room at 9:59 a.m. He returned to the room at 10:02 a.m.

**APPEAL TO ORDER TO REMEDY – FENCE WSW 06-31-03 W3:**

**10/24 Ringdal:** That we set the date of Monday, January 15<sup>th</sup>, 2024 at 9:00 a.m. in the Council Chamber located in the Municipal Office at PT NW 36-30-04 W3 for the appeal of the Order to Remedy, requested by Patti Prosofsky, for the fence under construction on WSW 06-31-03 W3 and further that we appoint Nick Patkau, Kevin Ouellette, Murray Phillips, Lucas Ringdal, Martin Zdunich, Chris Harder and Harold Dyck to the Appeal Board and Danielle Hache as the secretary.

Carried.

**RECESS:**

**11/24 Zdunich:** That we recess at 10:10 a.m. for 15 minutes.

Carried.

Councillor Ringdal left the room at 10:21 a.m.

**UNPAID FINE PENALTY – PROCEED WITH COURT:**

**12/24 Harder:** That, for the next scheduled regular meeting, the administrator brings forth 3 recommendations for a lawyer to represent the Municipality in Provincial court regarding the unpaid fine penalty to TC Ringdal Farms Ltd for the unauthorized excavation WSW 29-29-05 W3.

Carried.

Councillor Zdunich left the room at 10:45 a.m. He returned to the room at 10:47 a.m.

Councillor Ringdal returned to the room at 10:50 a.m.

**2023-2024 SNOW REMOVAL CONTRACT:**

**13/24 Dyck:** That, further to Resolution No. 417/23, we also authorize Merlin Lee as municipal resident to be contracted to remove snow from municipal roads for the 2023-2024 season.

Carried.

Councillor Phillips left the room at 11:32 a.m. He returned to the room at 11:35 a.m.

**ROAD IMPROVEMENT - ENE 04-30-5 W3:**

**14/24 Patkau:** That we agree to upgrade the estimated 300ft of road ENE 04-30-05 W3, at the municipality's cost, from the approach North of the yard site, to the second approach south of the yard site to a developed road standard as requested by Conrad Hein.

Lost.

**2024 COUNCIL MEETING DATES:**

**15/24 Ouellette:** That the 2024 regular meetings of council begin at 9:00 a.m. and be scheduled as follows:

January 9 <sup>th</sup>	February 13 <sup>th</sup>	March 11 <sup>th</sup>	April 9 <sup>th</sup>
May 9 <sup>th</sup>	June 11 <sup>th</sup>	July 9 <sup>th</sup>	August 13 <sup>th</sup>
September 10 <sup>th</sup>	October 8 <sup>th</sup>	November 12 <sup>th</sup>	December 10 <sup>th</sup>

Carried.

**2024 COUNCIL INDEMNITY AND OTHER FEES:**

**16/24 Phillips:** That we set the 2024 Councillor indemnity, custom work rates and other fees as per Appendix 1 as attached hereto forming part of these minutes.

Carried.

**RECESS:**

**17/24 Ringdal:** That we recess at 11:55 a.m. for 60 minutes.

Carried.

**ACCOUNTS FOR APPROVAL AND PAYMENT:**

**18/24 Zdunich:** That the list of accounts for payment in the amount of ninety-two thousand, nine hundred thirty-seven dollars and sixty-nine cents (\$92,937.69) cheque numbers 4288-4313 inclusive, and the list of accounts for payment made by online payment in the amount of one hundred eight thousand five hundred eighty-five dollars and sixty-one cents (\$108,585.61) be approved for payment and attached hereto forming part of these minutes and further that we approve payment of the following:

Nick Patkau – Expense Voucher

\$680.00

Kevin Ouellette – Expense Voucher	\$368.75
Murray Phillips – Expense Voucher	\$327.50
Lucas Ringdal – Expense Voucher	\$295.75
Martin Zdunich – Expense Voucher	\$270.25
Chris Harder – Expense Voucher	\$265.00
Harold Dyck - Expense Voucher	\$461.25

Carried.

**2024 DEPUTY REEVE APPOINTMENT:**

**19/24 Harder:** That we appoint Councillor Harold Dyck as Deputy Reeve for the year 2024.

Carried.

**2024 SIGNING OFFICERS FOR NEGOTIABLE INSTRUMENTS:**

**20/24 Dyck:** That signing officers for negotiable instruments shall be Reeve Nick Patkau, or in his absence, Deputy Reeve Harold Dyck, and Administrator Danielle Haché.

Carried.

**2024 SIGNING OFFICERS FOR CONTRACTS AND AGREEMENTS:**

**21/24 Patkau:** That signing officers for contracts and agreements shall be Reeve Nick Patkau, or in his absence, Deputy Reeve Harold Dyck, and Administrator Danielle Haché.

Carried.

**2024 BOARD OF REVISION - BOARD:**

**22/24 Ouellette:** That the RM OF ROSEDALE NO.283 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1<sup>st</sup>, 2024, through to December 31<sup>st</sup>, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. and further pay the subscription fee of \$200 plus applicable taxes.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

**2024 BOARD OF REVISION - SECRETARY:**

**23/24 Phillips:** That the RM OF ROSEDALE NO.283 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1<sup>st</sup>, 2024, through to December 31<sup>st</sup>, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**2024 DEVELOPMENT APPEALS BOARD - BOARD:**

**24/24 Ringdal:** That the RM OF ROSEDALE NO.283 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1<sup>st</sup>, 2024, through to December 31<sup>st</sup>, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. and further pay the subscription fee of \$250 plus applicable taxes.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

*DH N.P.*

**2024 DEVELOPMENT APPEALS BOARD - SECRETARY:**

**25/24 Zdunich:** That the RM OF ROSEDALE NO.283 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1<sup>st</sup>, 2024, through to December 31<sup>st</sup>, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**2024 PEST CONTROL OFFICER:**

**26/24 Harder:** That we appoint Paul Schroeder as the Pest Control Officer for the year 2024.

Carried.

**2024 WEED INSPECTOR:**

**27/24 Dyck:** That we appoint Austin Englot as the Weed Inspector for the year 2024.

Carried.

**2024 PLANT HEALTH OFFICERS:**

**28/24 Patkau:** That we appoint the following Plant Health Officers as Pest Control Officers for the purpose of Clubroot for 2024.

Katey Makohoniuk	Chelsea Neuberger
Joanne Kwasnicki	Colleen Fennig
Betty Johnson	Tayo Adegeye

Carried.

**2024 HANLEY ROSEDALE FIRE PROTECTION DISTRICT BOARD APPOINTMENT:**

**29/24 Ouellette:** That we appoint Councillors Kevin Ouellette, Chris Harder, and Harold Dyck as representatives to the Hanley Rosedale Fire Protection District Board 2024.

Carried.

**2024 KENASTON RURAL FIRE DISTRICT BOARD APPOINTMENT:**

**30/24 Phillips:** That we appoint Councillor Lucas Ringdal as representative to the Kenaston Rural Fire District Board for 2024.

Carried.

**2024 DUNDURN RURAL WATER UTILITY BOARD APPOINTMENT:**

**31/24 Ringdal:** That we appoint Councillor Harold Dyck as representative to the Dundurn Rural Water Utility Board for 2024.

Carried.

**2024 HANLEY WHEATLAND LOCAL LIBRARY BOARD APPOINTMENT:**

**32/24 Zdunich:** That we appoint Councillor Harold Dyck as representative to the Hanley Wheatland Local Library Board for 2024.

Carried.

**2024 WHEATLAND REGIONAL LIBRARY BOARD APPOINTMENT:**

**33/24 Harder:** That we appoint Councillor Harold Dyck, and Reeve Nick Patkau as alternate, as representatives to the Wheatland Regional Library Board for 2024.

Carried.

**2024 SASKATOON RCMP DETACHMENT ADVISORY COMMITTEE APPOINTMENT:**

**34/24 Dyck:** That we appoint Councillor Harold Dyck as representative to the Saskatoon RCMP Detachment Advisory Committee 2024.

Carried.

**2024 HUMAN RESOURCE REPRESENTATIVES' APPOINTMENT:**

**35/24 Patkau:** That we appoint Councillors Kevin Ouellette and Murray Phillips as the Human Resource Representatives for 2024.

Carried.

**2024 STRAY ANIMALS' APPOINTMENT:**

**36/24 Ouellette:** That we appoint the Administrator Danielle Haché to administer *The Stray Animal Act* for 2024.

Carried.

**2024 POUND KEEPERS APPOINTMENT:**

**37/24 Phillips:** That we appoint Councillors Kevin Ouellette, Murray Phillips, and Chris Harder as pound keepers with their pounds located NE 15-29-03 W3, SE 05-29-05 W3, and NE 18-31-04 W3 respectively, as per *The Stray Animal Act* for 2024.

Carried.



**2024 MUNICIPAL BUILDING OFFICIAL APPOINTMENT:**

**38/24 Ringdal:** That we appoint Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, and Clint Vargo from MuniCode Services Ltd. as the municipal building official under the authority of Section 16 of *The Construction Code Act* for 2024.

Carried.

**2024 SARM MEMBERSHIP:**

**39/24 Zdunich:** That we agree to the 2024 Saskatchewan Association of Rural Municipalities (SARM) membership as presented and authorize payment of \$2,978.18.

Carried.

**2024 RMAA MEMBERSHIP:**

**40/24 Harder:** That we agree to the 2024 Rural Municipal Administrators' Association (RMAA) membership for the Administrator, Danielle Haché, as presented and authorize payment of \$425.00

Carried.

**2024 FCM MEMBERSHIP:**

**41/24 Dyck:** That we agree to the 2024 Federation of Canadian Municipalities (FCM) Membership as presented and authorize payment of \$271.40.

Carried.

**2024 SASKTIP MEMBERSHIP:**

**42/24 Patkau:** That we agree to the 2024 SaskTip Membership as presented and authorize payment of \$100.00.

Carried.

**2024 SASKATCHEWAN RURAL CRIME WATCH MEMBERSHIP:**

**43/24 Ouellette:** That we agree to the 2024 Saskatchewan Rural Crime Watch Association membership as presented and authorize payment of \$50.00.

Carried.

**2024 WCB COVERAGE FOR ELECTED OFFICIALS:**

**44/23 Phillips:** That the elected officials be covered under the Saskatchewan Workers Compensation Board (WCB) at the rate of \$40,382 per person for 2024.

Carried.

**2025 SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM:**

**45/24 Ringdal:** That, for the 2025 Saskatchewan Lotteries Community Grant Program, we allocate 332 of the municipality's population to Hanley, 31 to Hawarden and 179 to Kenaston.

Carried.

**BYLAW 01/2024 - 1<sup>ST</sup> READING - CLOSING AND LEASING A ROAD ALLOWANCE:**

**46/23 Zdunich:** That Bylaw 01/2024, a bylaw to close and lease a road allowance, be read a first time.

Carried.

**BYLAW 01/2024- 2<sup>ND</sup> READING:**

**47/24 Harder:** That Bylaw 01/2024, a bylaw to close and lease a road allowance, be read a second time.

Carried.

**IRRIGATION DEVELOPMENT:**

**48/24 Dyck:** That we agree to the proposed Irrigation Development request as applied for by Hutterian Brethren Church of Hillcrest and allow the pipeline to be installed to the East side of the road allowances WSW 20-30-04 W3, West of Section 17-30-04 W3, WNW 08-30-04 W3, and WNW 04-30-04 W3 and allow the pipeline to cross the road allowances SSW 17-30-04 W3, WNW 08-30-04 W3 and WNW 04-30-04 W3, as per the conditions stated in the Road Crossing Agreement #2024-01.

Carried.

**PARCEL TIE REMOVAL - NW 21-30-03 W3:**

**49/24 Patkau:** That upon receiving an application for a proposed Agricultural Parcel Tie removal referred to as SUBD-002439-2023 from the Ministry of Government Relations, Community Planning Branch, on NW 21-30-03 W3 as applied for by Clint and Patricia Sira, we recommend approval of the proposed agricultural parcel tie removal pursuant to Section 3.2, 5.1, and 5.3 of the R.M. of Rosedale No. 283 Zoning Bylaw 03/99 subject to the following conditions and further that the council of the municipality is unaware of any land use in the vicinity that would be incompatible or unsuitable for the proposed sites and intended use nor does the council of the municipality is aware of any facilities that could be affected by the proposed development;

- i) The applicant being solely responsible for all cost of the subdivision;
- ii) The applicant entering into a servicing agreement with the R.M. of

Rosedale No. 283 for a road construction agreement; and  
iii) The applicant pays the development permit fee of \$25.00.

Carried.

**RESERVE ACCOUNT – SITE CLEANUP - 401 RAILWAY HANLEY:**

**50/24 Ouellette:** That we create a reserve account for the old R.M. shop environmental site cleanup at 401 Railway Street, Hanley and transfer the revenue from the rental into the reserve account.

Carried.

**YIELD SIGN – WSW 06-31-3 W3:**

**51/24 Phillips:** That we have a “Yield” sign installed on the West side of the road West of SW 6-31-03 W3, where it connects with First Street in Hanley, facing traffic from the North.

Carried.

**LORAAS SERVICE AGREEMENT RENEWAL:**

**52/24 Ringdal:** That we agree to the 2024 Loraas Service Agreement Renewal Rates.

Carried.

**MULCHING WEST OF 15-31-05 W3:**

**53/24 Zdunich:** That we agree to pay half the cost of the invoice in the amount of \$866.25, presented by Walter Peters, for the mulching of the Kochia blown in the ditch West of 15-31-5 W3.

Lost.

Councillor Dyck left the room at 2:38 p.m. He returned to the room at 2:39 p.m.

**CRIME STOPPER DONATION:**

**54/24 Harder:** That we agree to donate \$100.00 to Saskatchewan Crime Stoppers for 2024.

Carried.

Councillor Dyck left the meeting at 2:41 a.m.

**ADJOURNMENT:**

**55/24 Patkau:** That this meeting of council be adjourned at 2:42 p.m.

Carried.

**Next Regular Meeting** of Council will be held Tuesday, February 13<sup>th</sup>, 2024 at 9:00 a.m. in the chambers at PT NW 36-30-4 W3.

  
ADMINISTRATOR

  
REEVE