

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF ROSEDALE NO. 283
HELD IN THE COUNCIL CHAMBERS LOCATED AT THE MUNICIPAL OFFICE
107 LINCOLN AVENUE HANLEY SASKATCHEWAN
FRIDAY, MARCH 10TH, 2023**

COUNCIL PRESENT:

| | |
|--------------|------------------------------------|
| Reeve: | Nick Patkau |
| Councillors: | Division 1 Kevin Ouellette |
| | Division 2 Murray Phillips |
| | Division 3 Lucas Ringdal (absent) |
| | Division 4 Martin Zdunich (absent) |
| | Division 5 Chris Harder |
| | Division 6 Harold Dyck |

ADMINISTRATION:

Administrator Danielle Haché

CALL TO ORDER:

A quorum present, Reeve Patkau called the meeting to order at 9:02 a.m.

CONFLICT OF INTEREST:

None declared.

ADOPTION OF AGENDA:

86/23 Ouellette: That we adopt the agenda as attached hereto forming a record of this meeting with the following additions:

10.o) PubWorks Software

Carried.

COUNCIL MEETING MINUTES:

87/23 Phillips: That the minutes of the last regular meeting of council held Tuesday February 14th, 2023 be approved as presented.

Carried.

COMMUNICATIONS:

88/23 Harder: That we acknowledge the following list of correspondence as presented and further receive and file:

- a) SARM's Feb 10th to March 7th, 2023 - Policy Bulletins, Correspondence & February Rural Sheaf
- b) MLA Arm River Constituency - February Newsletter
- c) Municipal Potash Tax Sharing - 2022 Financial Statements
- d) Response Letter from Minister of Environment to R.M. of McCraney's Grain Bags Concerns
- e) Letter from Ministry of Highways - Developments in Rural Municipalities
- f) The INDSider 3.1 - SAMA's Industrial Newsletter
- g) Lone Worker Safety Solutions

Carried.

ADMINISTRATOR REPORT:

89/23 Dyck: That we receive and file the Administrator's report as presented to date.

Carried.

DELEGATE: Mark Gress of Robb Kullman Engineering, Odhner Ong of Arrow Engineering, and Erick Erickson of Erickson Contracting & Management Ltd. entered the meeting room at 9:29 a.m. and left the meeting at 10:09 a.m.

RECESS:

90/23 Patkau: That we recess at 10:09 a.m. for 15 minutes.

Carried.

Austin Englot, Public Works Foreman, entered the meeting room at 10:31 a.m. to report on Public Works activities. He left the meeting at 10:43 a.m.

PUBLIC WORKS FOREMAN REPORT:

91/23 Ouellette: That we receive and file the Public Works Foreman's report as presented to date.

Carried.

IN-CAMERA:

92/23 Phillips: That we go in camera at 10:43 a.m. as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Human Resource Report.

Carried.

OUT OF CAMERA:

93/23 Harder: That we come out of camera at 11:23 a.m.

Carried.

HUMAN RESOURCE REPORT:

94/23 Dyck: That we receive and file the Human Resource report as presented to date and further approve the following:

- 1- That we hire a new Permanent Full-Time Employee.
- 2- That we hire Sagen Transport Ltd. to gravel the roads this summer.
- 3- That we enroll Austin Englot in the 7 online courses with Southeast College.

Carried.

MONTHLY STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATIONS:

95/23 Patkau: That the monthly statement of financial activities and bank reconciliations for the month ending February 28th, 2023 be accepted as presented.

Carried.

TRANSFER FROM RESERVES:

96/23 Ouellette: That we authorize a transfer in the amount of \$50,000 from the investment account to the operating account to provide for the operations of the Municipality until the 2023 Levy.

Carried.

ADDITIONAL PAYMENT CERTIFICATE NO. 9 TO CONTRACTOR FOR NEW SHOP & OFFICE:

97/23 Phillips: That, due to an error on Payment Certificate #9, we approve transfer of an additional \$4,000.00 to put towards the Builders Lien Holdback Trust Account to bring the total account amount to \$140,592.25.

Carried.

Councillor Phillips left the room at 11:46 a.m.

PAYMENT CERTIFICATE NO. 10 TO CONTRACTOR FOR NEW SHOP & OFFICE:

98/23 Harder: That we approve the Certificate #10 for Payment to Contractor for the new R.M. Shop & Office Building to Erickson Contracting and Management Ltd. for the total of \$190,221.59, tax included, plus \$19,041.20 to put towards the Builders Lien Holdback Trust Account.

Carried.

Councillor Phillips returned to the room at 11:48 a.m.

NEW SHOP & OFFICE BUILDING CHANGE NO. 07R1 APPROVAL:

99/23 Dyck: That we approve the new R.M. Shop & Office Building Change No. 07R1 for the Hardware and Keying changes as presented by Erickson Contracting & Management Ltd. & Robb Kullman Engineering LLP for \$1,891.30 plus taxes of \$208.04 for the total amount of \$2,099.34.

Carried.

NEW SHOP & OFFICE BUILDING CHANGE NO. 10 APPROVAL:

100/23 Patkau: That we approve the new R.M. Shop & Office Building Change No. 10 to provide a concrete pad for the gas meter as presented by Erickson Contracting & Management Ltd. & Robb Kullman Engineering LLP for \$2,047.00 plus taxes of \$225.17 for the total amount of \$2,272.17.

Carried.

Councillor Harder left the room at 11:51 a.m.

NEW SHOP & OFFICE BUILDING CHANGE NO. 14 APPROVAL:

101/23 Ouellette: That we approve the new R.M. Shop & Office Building Change No. 14 for the credit for installing a used vault door as presented by Erickson Contracting & Management Ltd. & Robb Kullman Engineering LLP for a credit of \$2,200.00.

Carried.

NEW SHOP & OFFICE BUILDING CHANGE NO. 15 APPROVAL:

102/23 Phillips: That we approve the new R.M. Shop & Office Building Change No. 15 for the Revised Shop Wall Finishes as presented by Erickson Contracting & Management Ltd. & Robb Kullman Engineering LLP for \$13,045.00 plus taxes of \$1,434.95 for the total amount of \$14,479.95.

Carried.

APPROVAL SASKENERGY INSTALLATION TO NEW SHOP & OFFICE BUILDING:

103/23 Harold: That we approve payment of SaskEnergy invoice 289533913019 for \$13,465.19 which includes the final payment for the installation of the Natural Gas Line to the new R.M. Shop & Office Building.

Carried.

Councillor Harder returned to the room at 11:53 a.m.

Councillor Dyck left the room at 11:53 a.m. He returned to the room at 11:58 a.m.

RECESS:

104/23 Patkau: That we recess at 11:58 a.m. for 60 minutes.

Carried.

ACCOUNTS FOR APPROVAL AND PAYMENT:

105/23 Ouellette: That the list of accounts for payment in the amount of three hundred ninety-four thousand nine hundred sixty-two dollars and fifty-one cents (\$394,962.51) cheque numbers 4004-4025 inclusive, and the list of accounts for payment made by online payment in the amount of thirty-one thousand five hundred eighty-seven dollars and five cents (\$31,587.05) be approved for payment and attached hereto forming part of these minutes and further that we approve payment of the following:

| | |
|-----------------------------------|----------|
| Nick Patkau – Expense Voucher | \$780.00 |
| Kevin Ouellette – Expense Voucher | \$487.50 |
| Murray Phillips – Expense Voucher | \$597.50 |
| Chris Harder – Expense Voucher | \$385.00 |
| Harold Dyck - Expense Voucher | \$250.00 |

Carried.

2023 PASTURE MANAGER:

106/23 Phillips: That we appoint Calvin Grindheim as the R.M. Pasture Manager for the 2023 season and pay him an indemnity of \$500.00 for the season.

Carried.

Councillor Ouellette left the room at 1:11 p.m. He returned to the room at 1:13 p.m.

SEASONAL EMPLOYEE RETURN:

107/23 Harder: That we set the date of April 17th, 2023 for the seasonal employee, Guy Green, to return to work and further that the summer hourly schedule of 10 hours a day for the Public Works Employees begin on April 17th, 2023.

Carried.

NEW EMPLOYEE HIRE:

108/23 Dyck: That we hire a Permanent Full-Time Equipment Operator, preferably with a 1A license, with employment to begin as soon as possible.

Carried.

LETTER OF SUPPORT FOR R.M. OF RUDY No. 284 – LIFT WEIGHT RESTRICTION HWY 219:

109/23 Patkau: That we send a letter to the Minister of Highways supporting the R.M. of Rudy No. 284's request to lift the weight restrictions on Highway 219 North of Highway 15.

Carried.

RENEW LEASE FOR STOCKPILE – NE 24-29-03 W3:

110/23 Ouellette: That we renew the lease with Wallace Collins for the 2 Acre portion of NE 24-29-03 W3 for the municipal gravel stockpile for the sum of \$1.00 per year for the next five years as per the agreement #20232028Gravel.

Carried.

2023 GRAVEL ALLOCATION:

111/23 Phillips: That we allocate 10,000 yds³ of gravel for the Municipal Roads as per the Road Graveling Policy #TS-005 for the year 2023.

Carried.

RESIDENTIAL SUBDIVISION APPLICATION – NW 31 -29-5 W3:

112/23 Harder: That, upon receiving an application for a 4.05 hectare (10.00 acre) Residential Subdivision referred as SUBD-001112-2023 from the Ministry of Government Relations, Community Planning Branch referenced as Proposed Parcel A from Part of NW 31-29-05 W3 as applied for by Lyle Glen Wick, we recommend approval of the proposed Residential Subdivision pursuant to Section 5.3 of the R.M. of Rosedale No. 283 Zoning Bylaw 03/99 subject to the following conditions and further that the council of the municipality is unaware of any land use in the vicinity that would be incompatible or unsuitable for the proposed sites and intended use nor does the council of the municipality is aware of any facilities that could be affected by the proposed development;

- i) The applicant being solely responsible for all cost of the subdivision; and
- ii) The applicant pays the development permit fee of \$25.00.

Carried.

AGRICULTURAL SUBDIVISION APPLICATION – NW 25-30-03 W3:

113/23 Dyck: That, upon receiving an application for a 3.24 hectare (8.00 acre) Agricultural Subdivision referred as SUBD-001145-2023 from the Ministry of Government Relations, Community Planning Branch referenced as Proposed Parcel A from Part of NW 25-30-03 W3 as applied for by Lorelei Joy Sletten & Neil Bradley Sletten, we recommend approval of the proposed Agricultural Subdivision pursuant to Section 5.3 of the R.M. of Rosedale No. 283 Zoning Bylaw 03/99 subject to the following conditions and further that the council of the municipality is unaware of any land use in the vicinity that would be incompatible or unsuitable for the proposed sites and intended use nor does the council of the municipality is aware of any facilities that could be affected by the proposed development;

- i) The applicant being solely responsible for all cost of the subdivision;
- ii) The applicant entering into a servicing agreement with the R.M. of Rosedale No. 283 for a road construction agreement; and
- iii) The applicant pays the development permit fee of \$25.00.

Carried.

SARM SELF INSURANCE BUILDING APPRAISAL:

114/23 Patkau: That we agree to the building appraisal for the R.M. Shop buildings located at 401 Railway Street in Hanley, SK and further sign the SARM Self-Insurance Program Building Appraisal Agreement.

Carried.

SASKTIP MEMBERSHIP 2023:

115/23 Ouellette: That we pay the \$100.00 annual membership fee for SaskTip Inc. for the year 2023:

Carried.

CENTRAL AREA TRANSPORTATION PLANNING COMMITTEE MEMBERSHIP 2023:

116/23 Phillips: That we pay the 2023 membership fee of \$300.00 for the Central Area Transportation Planning Committee (CATPC).

Lost.

BYLAW 03/2023 – 1ST READING – ERECTION OF TRAFFIC SIGNS:

117/23 Harder: That Bylaw 03/2023, a bylaw concerning the erection of traffic signs, be read a first time.

Carried.

BYLAW 03/2023 – 2ND READING:

118/23 Dyck: That Bylaw 03/2023 be read a second time.

Carried.

BYLAW 03/2023 – PROCEED WITH 3RD READING:

119/23 Patkau: That we proceed with reading Bylaw 03/2023 a third time at this meeting.

Carried Unanimously.

BYLAW 03/2023 – 3RD FINAL READING – ERECTION OF TRAFFIC SIGNS:

120/23 Ouellette: That Bylaw 02/2023, a bylaw to repeal bylaws, be read a third time and attached hereto forming part of these minutes.

Carried.

CHARITABLE FUNDS DONATION:

121/23 Phillips: That we pay \$50.00 to the Hanley Rosedale Fire Department and First Responders as per the Charitable Funds Policy GG#003.

Carried.

DELEGATE: Jillian Brown of Saskatchewan Irrigation Projects Association (SIPA) and Clint Ringdal of Ringdal Farms entered the meeting room at 2:01 p.m. with Aaron Gray of SIPA and Gerald Gross joining the meeting electronically. The delegation left the meeting at 2:19 p.m.

Councillor Dyck left the meeting at 2:29 p.m.

ASSET MANAGEMENT SOFTWARE PURCHASE:

122/23 Harder: That we purchase the PubWorks Software for the cost of \$4,990.00 plus taxes.

Carried.

ADJOURNMENT:

123/23 Patkau: That this meeting of council be adjourned at 2:41 p.m.

Carried.

Next Regular Meeting of Council will be held Thursday, April 6th, 2023 at 9:00 a.m.


ADMINISTRATOR


REEVE