

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF ROSEDALE NO. 283  
HELD IN THE COUNCIL CHAMBERS LOCATED AT THE MUNICIPAL OFFICE  
107 LINCOLN AVENUE HANLEY SASKATCHEWAN  
TUESDAY, JANUARY 10<sup>TH</sup>, 2023**

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**COUNCIL PRESENT:**

Reeve: Nick Patkau

Councillors: Division 1 Kevin Ouellette  
Division 2 Murray Phillips  
Division 3 Lucas Ringdal  
Division 4 Martin Zdunich (9:03 a.m.)  
Division 5 Chris Harder  
Division 6 Harold Dyck

**ADMINISTRATION:**

Administrator Danielle Haché

**CALL TO ORDER:**

A quorum present, Reeve Patkau called the meeting to order at 9:00 a.m.

**CONFLICT OF INTEREST:**

Councillor Ringdal declared a conflict of interest for item 10. c).

Councillor Zdunich entered the meeting room at 9:03 a.m.

**ADOPTION OF AGENDA:**

**01/23 Ouellette:** That we adopt the agenda as attached hereto forming a record of this meeting with the following additions:

- 11. e) iv) Appointment of Plant Health Officers
- 11. e) v) Appointment of Building Officials
- 11. o) Road Crossing Policy

Carried.

**2023 FIDELITY BOND INSURANCE:**

**02/23 Phillips:** That we approve the 2023 Fidelity Bond Insurance for the coverage of \$200,000.00, with included Registered Mail coverage of \$50,000.00 and Money & Securities coverage of \$2,500.00, as presented.

Carried.

**COUNCIL MEETING MINUTES:**

**03/23 Ringdal:** That the minutes of the last regular meeting of council held Tuesday December 13<sup>th</sup>, 2022 be approved as presented.

Carried.

**COMMITTEE MEETING MINUTES:**

**04/23 Zdunich:** That the minutes of the last Occupational Health and Safety committee meeting held July 28<sup>th</sup>, 2022 be accepted as presented.

Carried.

**DELEGATE:** Clint & Tanya Ringdal entered the meeting room at 9:08 a.m. and left the meeting at 9:26 a.m.

**COMMUNICATIONS:**

**05/23 Harder:** That we acknowledge the following list of correspondence as presented and further receive and file:

- a) Item SARM's Dec 7<sup>th</sup>, 2022 to Jan 5<sup>th</sup>, 2023 - Policy Bulletins, Correspondence & December Rural Sheaf
- b) Municipal Hail Insurance - 2022 Premium Summary
- c) RMAA Review - December 2022
- d) APAS - December 2022 Updates
- e) Government of Saskatchewan - Regulatory Changes of Boards of Revision & Assessment Appeals

Carried.

**ADMINISTRATOR REPORT:**

**06/23 Dyck:** That we receive and file the Administrator's report as presented to date.

Carried.

**DELEGATE:** Mark Gress of Robb Kullman Engineering and Erick Erickson of Erickson Contracting & Management Ltd. entered the meeting room at 9:34 a.m. and left the meeting at 10:13 a.m.

Austin Englot, Public Works Foreman, entered the meeting room at 10:30 a.m. to report on Public Works activities and left the meeting at 10:45 a.m.

**PUBLIC WORKS FOREMAN REPORT:**

**07/23 Patkau:** That we receive and file the Public Works Foreman's report as presented to date.

Carried.

*DT N.P.*

**MONTHLY STATEMENT OF FINANCIAL ACTIVITIES & BANK RECONCILIATIONS:**

**08/23 Ouellette:** That the monthly statement of financial activities and bank reconciliations for the month ending December 31<sup>st</sup>, 2022 be accepted as presented.

Carried.

**TRANSFER FROM RESERVES:**

**09/23 Phillips:** That we authorize a transfer in the amount of \$100,000 from the investment account to the operating account to provide for the operations of the Municipality until the 2023 Levy.

Carried.

**PAYMENT CERTIFICATE NO. 8 TO CONTRACTOR FOR NEW SHOP & OFFICE:**

**10/23 Ringdal:** That we approve the Certificate #8 for Payment to Contractor for the new R.M. Shop & Office Building to Erickson Contracting and Management Ltd. for the total of \$107,115.78, tax included, plus \$10,722.30 to put towards the Builders Lien Holdback Trust Account.

Carried.

**NEW SHOP & OFFICE BUILDING CHANGE NO. 04R2 APPROVAL:**

**11/23 Zdunich:** That we approve the new R.M. Shop & Office Building Change No. 04R2 for the Plumbing Changes presented by Erickson Contracting & Management Ltd. & Robb Kullman Engineering LLP for \$9,355.01 plus taxes of \$1,029.04 for the total amount of \$10,384.05.

Carried.

Councillor Zdunich left the room at 11:04 a.m. He returned to the room at 11:07 a.m.

**FUEL OPTIONS FOR NEW SHOP AND OFFICE:**

**12/23 Harder:** That, for cost savings, we postpone the purchase of a fuel tank for the new shop lot on PT NW 36-30-04 W3 and instead, for our diesel and gas requirements, we use the Coop Cardlock located in Hanley at their quoted price of \$1.2090, plus all applicable taxes, for diesel and \$0.7960, plus all applicable taxes, for gasoline.

Carried.

Councillor Ouellette left the room at 11:14 a.m. He returned to the room at 11:17 a.m.

**NEW SHOP & OFFICE FIRE DETECTION SYSTEM:**

**13/23 Dyck:** That we accept Shadow Integrated Systems Ltd. quote for \$2,747.20 tax included for the 2 hardwired smoke detectors, 3 water sensors and 7 heat sensors for the New R.M. Shop and Office located at PT NW 36-30-04 W3.

Carried.

**RECESS:**

**14/23 Patkau:** That we recess at 12:00 p.m. for 60 minutes.

Carried.

Councillor Ringdal left the meeting at 12:55 p.m.

**IRRIGATION DEVELOPMENT AGREEMENT:**

**15/23 Phillips:** That we agree to the Irrigation Development request as applied for by TC Ringdal Farms and allow pipelines to cross the road allowances WSW 6-30-5 W3, SSE 6-30-5 W3, WNW 32-29-5 W3 and SSW 5-30-5 W3 as per the conditions stated in the road Crossing Agreement #202301.

Carried.

Councillor Ringdal returned to the meeting at 1:37 p.m.

**ACCOUNTS FOR APPROVAL AND PAYMENT:**

**16/23 Ouellette:** That the list of accounts for payment in the amount of one hundred two thousand eight hundred fifty-nine dollars and seventy-four cents (\$102,859.74) cheque numbers 3953-3973 inclusive, and the list of accounts for payment made by online payment in the amount of one hundred twenty-five thousand nine hundred fifty-three dollars and thirty-three cents (\$125,953.33) be approved for payment and attached hereto forming part of these minutes and further that we approve payment of the following:

Nick Patkau – Expense Voucher	\$470.00
Kevin Ouellette – Expense Voucher	\$387.50
Murray Phillips – Expense Voucher	\$1,056.50
Lucas Ringdal – Expense Voucher	\$307.00

*Rescinded as per Res # 125/23*  
*DH NP*  
*DH NP*

Martin Zdunich – Expense Voucher	\$268.00
Chris Harder – Expense Voucher	\$320.00
Harold Dyck - Expense Voucher	\$500.00
Sagen Transport Inc – Gravel Hauling Invoice	\$8,444.05

Carried.

**BYLAW 01/2023 – 1<sup>ST</sup> READING – DUNDURN WATER UTILITY BOARD:**

**17/23 Ringdal:** That Bylaw 01/2023, a bylaw to establish the Dundurn Water Utility Board, be read a first time.

Carried.

**BYLAW 01/2023 – 2<sup>ND</sup> READING:**

**18/23 Zdunich:** That Bylaw 01/2023 be read a second time.

Carried.

**BYLAW 01/2023 – PROCEED WITH 3<sup>RD</sup> READING:**

**19/23 Harder:** That we proceed with reading Bylaw 01/2023 a third time at this meeting.

Carried Unanimously.

**BYLAW 01/2023 – 3<sup>RD</sup> FINAL READING – DUNDURN WATER UTILITY BOARD:**

**20/23 Dyck:** That Bylaw 01/2023, a bylaw to establish the Dundurn Water Utility Board, be read a third time and attached hereto forming part of these minutes.

Carried.

**BYLAW 02/2023 – 1<sup>ST</sup> READING – REPEAL BYLAWS:**

**21/23 Patkau:** That Bylaw 02/2023, a bylaw to repeal bylaws, be read a first time.

Carried.

**BYLAW 02/2023 – 2<sup>ND</sup> READING:**

**22/23 Ouellette:** That Bylaw 02/2023 be read a second time.

Carried.

**BYLAW 02/2023 – PROCEED WITH 3<sup>RD</sup> READING:**

**23/23 Phillips:** That we proceed with reading Bylaw 02/2023 a third time at this meeting.

Carried Unanimously.

**BYLAW 02/2023 – 3<sup>RD</sup> FINAL READING – REPEAL BYLAWS:**

**24/23 Ringdal:** That Bylaw 02/2023, a bylaw to repeal bylaws, be read a third time and attached hereto forming part of these minutes.

Carried.

**PHASE II ENVIRONMENTAL SITE ASSESSMENT:**

**25/23 Zdunich:** That we hire Pinter and Associates Ltd. to carry out a Limited Phase II Environmental Site Assessment at 401 Railway Street as per the proposal EP1827 option number 2 for \$16,500 plus \$1,700 per additional hole.

Carried.

Councillor Dyck left the room at 2:03 p.m. He returned to the room at 2:06 p.m.

**SUPPORT FOR R.M. MCCRANEY – GRAIN BAG RECYCLING:**

**26/23 Harder:** That we approve Reeve Nick Patkau and Councillor Martin Zdunich to attend the meeting in Kenaston, hosted by the R.M. of McCraney No. 282, on January 30<sup>th</sup> to discuss with the other surrounding municipalities and Minister of Environment, the Honourable Dana Skoropad, the concerns raised about grain bag recycling and disposal.

Carried.

**2023 COUNCIL MEETING DATES:**

**27/23 Dyck:** That the 2023 regular meetings of council begin at 9:00 a.m. and be scheduled as follows:

January 10 <sup>th</sup>	February 14 <sup>th</sup>	March 10 <sup>th</sup>	April 6 <sup>th</sup>
May 9 <sup>th</sup>	June 13 <sup>th</sup>	July 11 <sup>th</sup>	August 8 <sup>th</sup>
September 12 <sup>th</sup>	October 10 <sup>th</sup>	November 14 <sup>th</sup>	December 12 <sup>th</sup>

Carried.

**2023 COUNCIL INDEMNITY AND OTHER FEES:**

**28/23 Patkau:** That we set the 2023 Councillor indemnity, custom work rates and other fees as per Appendix 1 as attached hereto forming part of these minutes.

Carried.

*DH N.A.*

Councillor Ouellette left the room at 2:30 p.m. He returned to the room at 2:34 p.m.  
Councillor Dyck left the meeting at 2:35 p.m.

**SIGNING OFFICERS FOR NEGOTIABLE INSTRUMENTS:**

**29/23 Phillips:** That signing officers for negotiable instruments shall be Reeve Nick Patkau, or in his absence, Deputy Reeve Murray Phillips and Administrator, Danielle Haché.

Carried.

**SIGNING OFFICERS FOR CONTRACTS AND AGREEMENTS:**

**30/23 Ringdal:** That signing officers for contracts and agreements shall be Reeve Nick Patkau, or in his absence, Deputy Reeve Murray Phillips, and Administrator Danielle Haché.

Carried.

**2023 BOARD OF REVISION - BOARD:**

**31/23 Ouellette:** That we appoint Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans and further pay the retainer fee of \$250 plus applicable taxes.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

**2023 BOARD OF REVISION - SECRETARY:**

**32/23 Zdunich:** That we appoint Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**2023 DEVELOPMENT APPEALS BOARD - BOARD:**

**33/23 Harder:** That we appoint Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward, and further pay the retainer fee of \$200 plus applicable taxes.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

**2023 DEVELOPMENT APPEALS BOARD - SECRETARY:**

**34/23 Patkau:** That we appoint Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**2023 PEST CONTROL OFFICER:**

**35/23 Ouellette:** That we appoint Paul Schroeder as the Pest Control Officer for the year 2023.

Carried.

**2023 WEED INSPECTOR:**

**36/23 Phillips:** That we appoint Layne Abrahamson as the Weed Inspector for the year 2023.

Carried.

*DH N.R*

**2023 PLANT HEALTH OFFICERS:**

**37/23 Ringdal:** That we appoint the following Plant Health Officers as Pest Control Officers for the purpose of Clubroot for 2023.

Katey Makohoniuk	Chelsea Neuberger
Joanne Kwasnicki	Colleen Fennig
Betty Johnson	Tayo Adegeye

Carried.

**2023 MUNICIPAL BUILDING OFFICIAL APPOINTMENT:**

**38/23 Zdunich:** That we appoint Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo, and Jordan Hoffort from MuniCode Services Ltd. as the municipal building official under the authority of Section 16 of *The Construction Code Act* for 2023.

Carried.

**ANNUAL SARM MEMBERSHIP:**

**39/23 Harder:** That we agree to the 2023 Saskatchewan Association of Rural Municipalities (SARM) membership as presented and authorize payment of \$2,846.18.

Carried.

**ANNUAL RMAA MEMBERSHIP:**

**40/23 Patkau:** That we agree to the 2023 Rural Municipal Administrators' Association (RMAA) membership for Administrator Danielle Haché as presented and authorize payment of \$425.00

Carried.

**ANNUAL FCM MEMBERSHIP:**

**41/23 Ouellette:** That we agree to the 2023 Federation of Canadian Municipalities (FCM) Membership as presented and authorize payment of \$267.19.

Carried.

**2024 SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM:**

**42/23 Phillips:** That, for the 2024 Saskatchewan Lotteries Community Grant Program, we allocate 332 of the municipality's population to Hanley, 31 to Hawarden and 179 to Kenaston.

Carried.

**WCB COVERAGE FOR ELECTED OFFICIALS:**

**43/23 Ringdal:** That the elected officials be covered under the Saskatchewan Workers Compensation Board (WCB) at the rate of \$39,172 per person for 2023.

Carried.

**DEVELOPMENT PERMIT APPLICATION - SE 30-30-05 W3:**

**44/23 Zdunich:** That, upon receiving an application for a Development Permit for a new dwelling on SE 30-30-05 W3 as applied for by Brandon Dyck, we approve the application pursuant to Section 3.2(c), 5.1 and 5.3.4 of the R.M. of Rosedale No. 283 Zoning Bylaw 03/99, subject to the following conditions:

- i) The applicant pays the development permit fee of \$10.00;
- ii) The Permit application is approved as per Site Plan;
- iii) Buildings, newly planted trees or shrubs, earth or gravel piles, portable structures, machinery or other objects are to be located a distance of at least 148 feet from the center of a road or road allowance and 300 feet from the center of any intersection of roads;
- iv) Dwelling #1 must be demolished after completion of new dwelling;
- v) A permit is required from the Saskatoon Health Region prior to construction of any wastewater systems; and
- vi) A building permit is required prior to construction of the dwelling.

Carried.

**RMAA SPRING WORKSHOP:**

**45/23 Harder:** That we authorize the Administrator to attend the RMAA Spring Workshop named Enhanced Municipal Administration Program - Workshop #1 on March 23 in Prince Albert and further pay the registration fee of \$100.00.

Carried.

DH NR

**HANLEY TRANSFER STATION:**

**46/23 Patkau:** That we receive and file the 2022 Summary of the Hanley Transfer Station usage, revenues & expenses from the Town of Hanley.

Carried.

**EXTEND MEETING:**

**47/23 Ouellette:** That we agree to extend the meeting past 3:00 p.m.

Carried.

**ROAD SIGN - WNW 35-30-4 W3**

**48/23 Phillips:** That we install a "Not an all-weather road" sign on the West corner of NW 35-30-4 W3.

Carried.

**ADJOURNMENT:**

**49/23 Ringdal:** That this meeting of council be adjourned at 3:08 p.m.

Carried.

**Next Regular Meeting** of Council will be held Tuesday, February 14<sup>th</sup>, 2023 at 9:00 a.m.

  
ADMINISTRATOR

  
REEVE